



TOWN OF HUACHUCA CITY

The Sunset City

**HUACHUCA CITY TOWN COUNCIL
PUBLIC MEETING NOTICE
THURSDAY, APRIL 22, 2021, AT 7:00 PM
VIA IN-PERSON ATTENDANCE AND REMOTE ACCESS
COUNCIL CHAMBERS
500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616**

SPECIAL NOTICE: BY NEW PROCLAMATION OF THE MAYOR, DUE TO SIGNIFICANT PROGRESS IN THE BATTLE AGAINST THE COVID-19 PANDEMIC, THE MAYOR AND COUNCIL WILL RESUME IN-PERSON PUBLIC MEETINGS, BUT WILL CONTINUE TO OFFER A REMOTE ACCESS FORMAT. MEMBERS OF THE PUBLIC MAY COME TO TOWN HALL TO ATTEND THESE MEETINGS OR THEY MAY ATTEND BY GOING TO [OR CALLING TO]: <https://www.facebook.com/HuachucaCityAZ> or 520-844-2096. IN ADDITION, THE MAYOR HAS RESUMED IN-PERSON CALLS TO THE PUBLIC AT THESE MEETINGS. HOWEVER, MEMBERS OF THE PUBLIC MAY STILL CHOOSE TO SUBMIT WRITTEN COMMENTS TO THE TOWN CLERK TWENTY-FOUR HOURS IN ADVANCE OF THESE MEETINGS.

ADVANCE NOTICE OF ALL MEETINGS CAN BE FOUND AT THE TOWN'S USUAL AGENDA POSTING LOCATIONS, INCLUDING THE TOWN'S WEBSITE <https://huachucacityaz.gov/>

AGENDA

A. Call to Order – Mayor

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum
- c. Invocation

Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.

B. Call to the Public – Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism

made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

C. Consent Agenda - Mayor

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

- C.1** Consider approval of the minutes of the Regular Council meeting held on April 8, 2021.
- C.2** Consider approval of the Payment Approval Report.

D. Unfinished Business before the Council – Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E. New Business Before Council - Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E.1 Discussion and/or Action [Spencer Forsberg]: Mr. Forsberg will review the Town's finances for the month of March.

E.2 Discussion and/or Action [Mayor Wallace]: **Second reading of ORDINANCE NO. 2021-03 AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AMENDING TOWN CODE CHAPTER 2.20 "COUNCIL PROCEDURE" SECTION 2.20.010 "REGULAR MEETINGS" TO REMOVE THE HOUR OF COUNCIL MEETINGS FROM THE TOWN CODE AND TO ALLOW FLEXIBILITY WITH RESPECT TO MEETING LOCATION; the Council might discuss and take action to change future Council meeting times from 7:00 pm to 6:00 pm.**

E.3 Discussion and/or Action [Suzanne Harvey]: Council approval of an amended technical assistance and grant management agreement with the Southeastern Arizona Governments Organization (SEAGO) to assist the Town in managing its Community Development Block Grant [CDBG] for park improvements.

E.4 Discussion and/or Action [Mayor Wallace]: Appointment of a representative to the SEAGO executive board.

- F. Department Director reports**
- G. Items to be placed on future agendas**
- H. Reports of Current Events by Council**
- I. Adjournment**

Posted at 5:00 PM on April 20, 2021, at the following locations:

Town Hall Bulletin Board 500 N. Gonzales Blvd. Huachuca City, AZ 85616	Town Hall Lobby Windows 500 N. Gonzales Blvd. Huachuca City, AZ 85616	Town Website https://huachucacityaz.gov
Huachuca City U.S. Post Office 690 N. Gonzales Blvd. Huachuca City, AZ 85616	Huachuca City Library Windows 506 N. Gonzales Blvd. Huachuca City, AZ 85616	Huachuca City Police Department 500 N. Gonzales Blvd. Huachuca City, AZ 85616

Ms. Brandy Thorpe
Town Clerk

Note: This meeting is open to the public. All interested people are welcome to attend. A copy of agenda background material provided to the Councilmembers, with the exception of confidential material relating to possible executive sessions, is available for public inspection at the Town Clerk's Office, 500 N. Gonzales Blvd., Huachuca City, AZ 85616, Monday through Friday from 8:00 a.m. to 5:00 p.m. or online at www.huachucacityaz.gov

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond.



TOWN OF HUACHUCA CITY

The Sunset City

MEETING MINUTES OF THE HUACHUCA CITY TOWN COUNCIL

April 8, 2021 AT 7:00 PM

**COUNCIL CHAMBERS
500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616**

SPECIAL NOTICE: BY NEW PROCLAMATION OF THE MAYOR, DUE TO SIGNIFICANT PROGRESS IN THE BATTLE AGAINST THE COVID-19 PANDEMIC, THE MAYOR AND COUNCIL WILL RESUME IN-PERSON PUBLIC MEETINGS, BUT WILL CONTINUE TO OFFER A REMOTE ACCESS FORMAT. MEMBERS OF THE PUBLIC MAY COME TO TOWN HALL TO ATTEND THESE MEETINGS OR THEY MAY ATTEND BY GOING TO [OR CALLING TO]: <https://www.facebook.com/HuachucaCityAZ> or 520-844-2096. IN ADDITION, THE MAYOR HAS RESUMED IN-PERSON CALLS TO THE PUBLIC AT THESE MEETINGS. HOWEVER, MEMBERS OF THE PUBLIC MAY STILL CHOOSE TO SUBMIT WRITTEN COMMENTS TO THE TOWN CLERK TWENTY-FOUR HOURS IN ADVANCE OF THESE MEETINGS.

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AGENDA

A. Call to Order – Mayor 7:00pm

- a. Pledge of Allegiance

Led by Mayor Wallace.

- b. Roll Call and Ascertain Quorum

Roll Call.

Present: Johann Wallace, Cynthia Butterworth, Christy Hirshberg, Debbie Trate, Jean Post, Suzanne Harvey (Not voting), Brandye Thorpe (Not voting), Thomas Benavidez, Attorney (Not voting).

Absent: Keith Settlemeier.

- c. Invocation

Led by Elder Thomas.

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not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.

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C.1 Consider approval of the minutes, including the executive sessions minutes, of the Regular Council meeting held on March 25, 2021.

C.2 Consider approval of the Payment Approval Report.

Motion: Items on the Consent Agenda, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Motion: Items on the Consent Agenda, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.
Motion passed unanimously.

D. Unfinished Business before the Council – Mayor

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E.1 Discussion and/or Action [Suzanne Harvey]: Presentation of the results of the financial audit conducted by Hinton Burdick for fiscal year 2020.

Motion: Item E.1, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Cynthia Butterworth.

Steven Palmer of Hinton Burdick presents the findings of the audit:

Independent Auditors Report (pg 1-3)

Unmodified or "clean opinion"

Report on Internal Control over Financial Reporting and on Compliance (pg 81-82)

One significant deficiency noted.

One compliance item noted.

State Legal Compliance Report (pg 83)

- Unmodified or "clean opinion"

We also submitted a letter to management communicating other items needing correction that are of less significance.

Government Wide Financial Highlights

Total net position (equity) was \$9,937,754 at June 30, 2020.

Over time, increases or decreases in net position are an indicator of whether the financial health of the Town is improving or deteriorating.

Net position decreased by \$144,212 during fiscal year 2020 (excluding adjustment made for Camp Naco assets).

The net position of governmental activities increased by \$198,281.

The net position of business-type activities decreased by \$54,069.

Governmental capital assets decreased by \$198,333 (net). The Town reported \$34,724 of additions, disposals of \$104,809, and \$233,057 of depreciation expense.

Business-type capital assets decreased by \$217,768 (net). The Town reported \$45,228 of additions, disposals of \$48,522, and \$262,996 of depreciation expense.

Total Governmental long-term debt was \$505,677 at June 30, 2020.

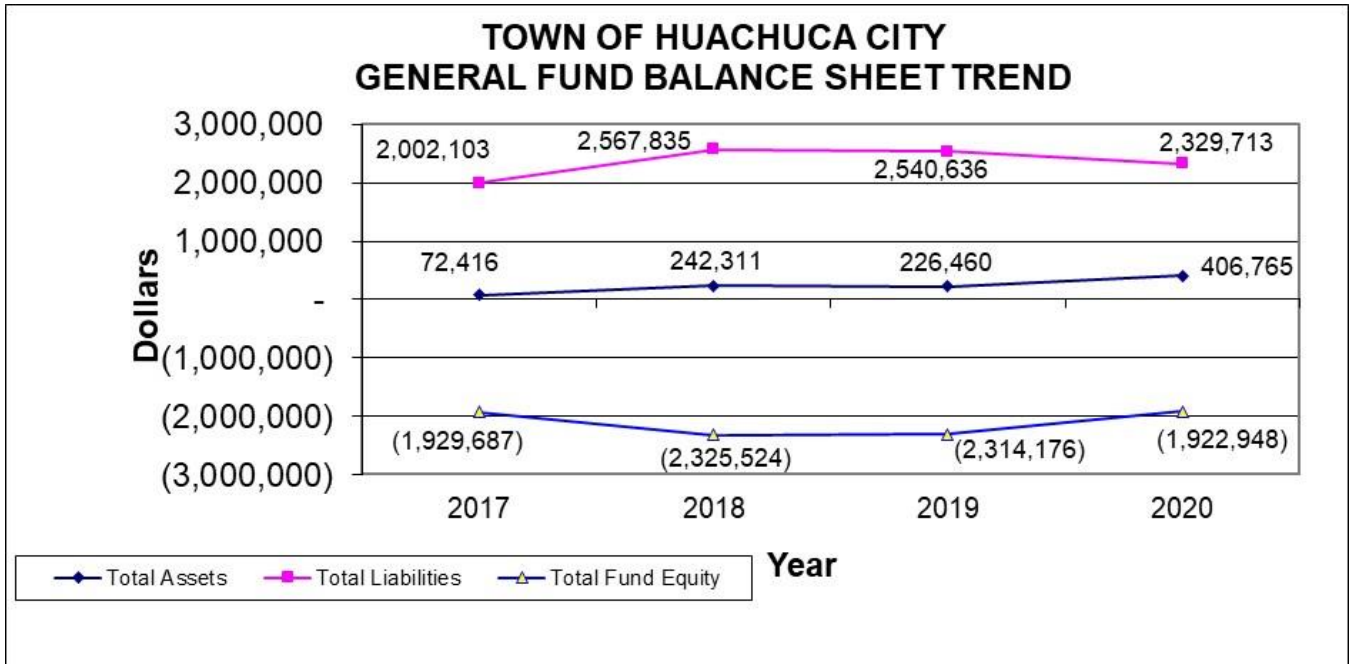
- \$22,849 – Compensated Absences
- \$124,828 – Net Pension/OPEB Liability
- \$358,000 – Excise Tax Revenue Bonds

Overall, governmental long-term debt increased by \$134,221.

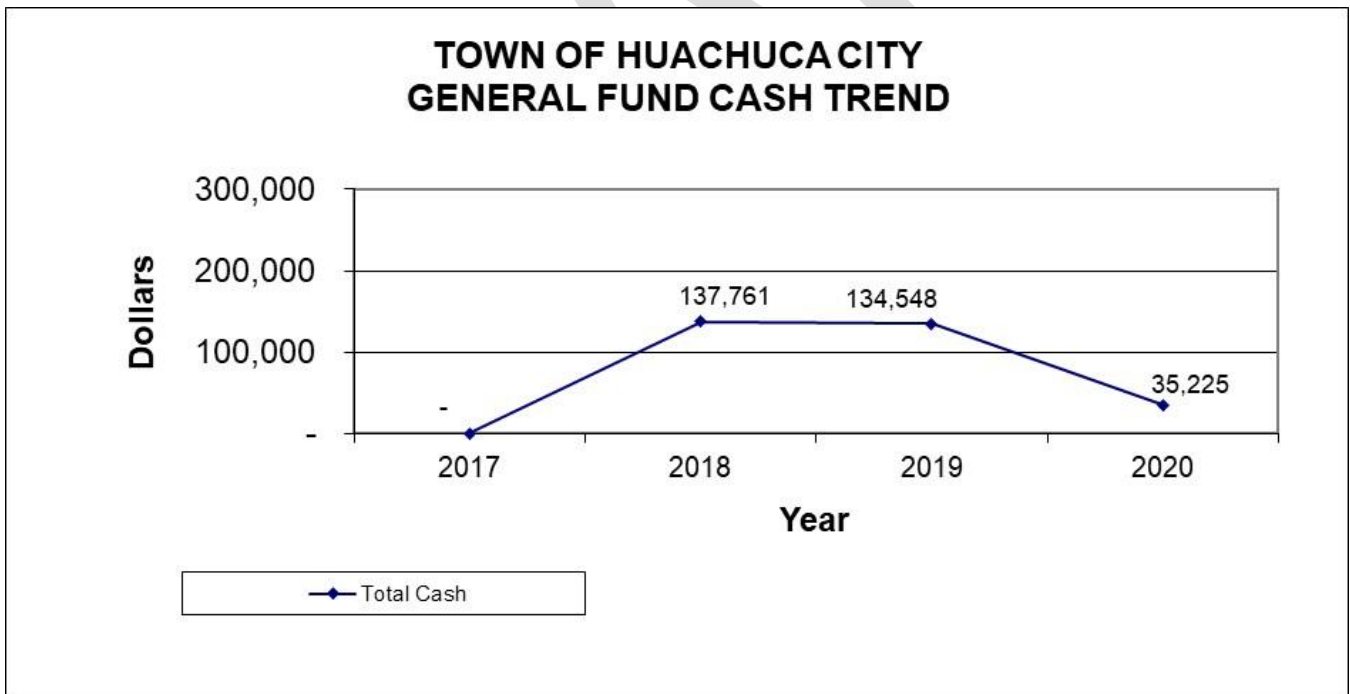
Total Business-Type long-term debt was \$3,579,756 at June 30, 2020.

- \$532,793 – Capital Leases
- \$16,134 – Compensated Absences
- \$3,030,829 – Landfill Closure/Postclosure

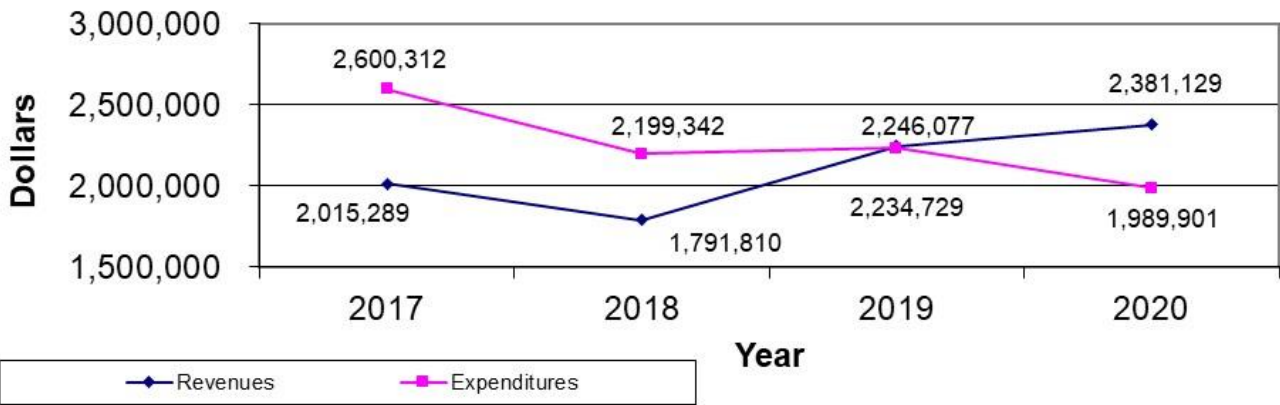
The Town's Business-Type long-term debt increased by \$40,089.



The amount due to the Landfill Fund decreased from \$2,448,215 to \$2,213,281.

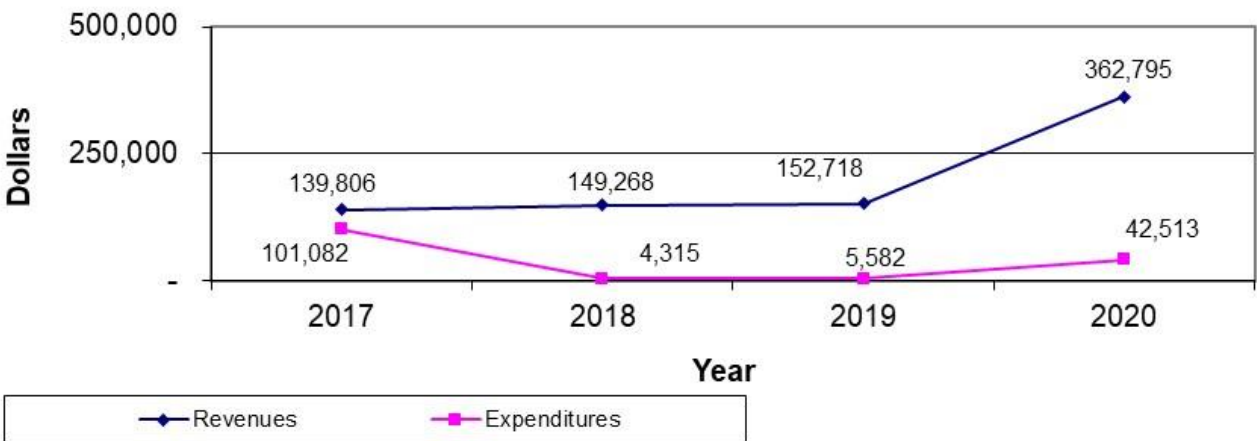


TOWN OF HUACHUCA CITY GENERAL FUND Revenue and Expenditure Trend

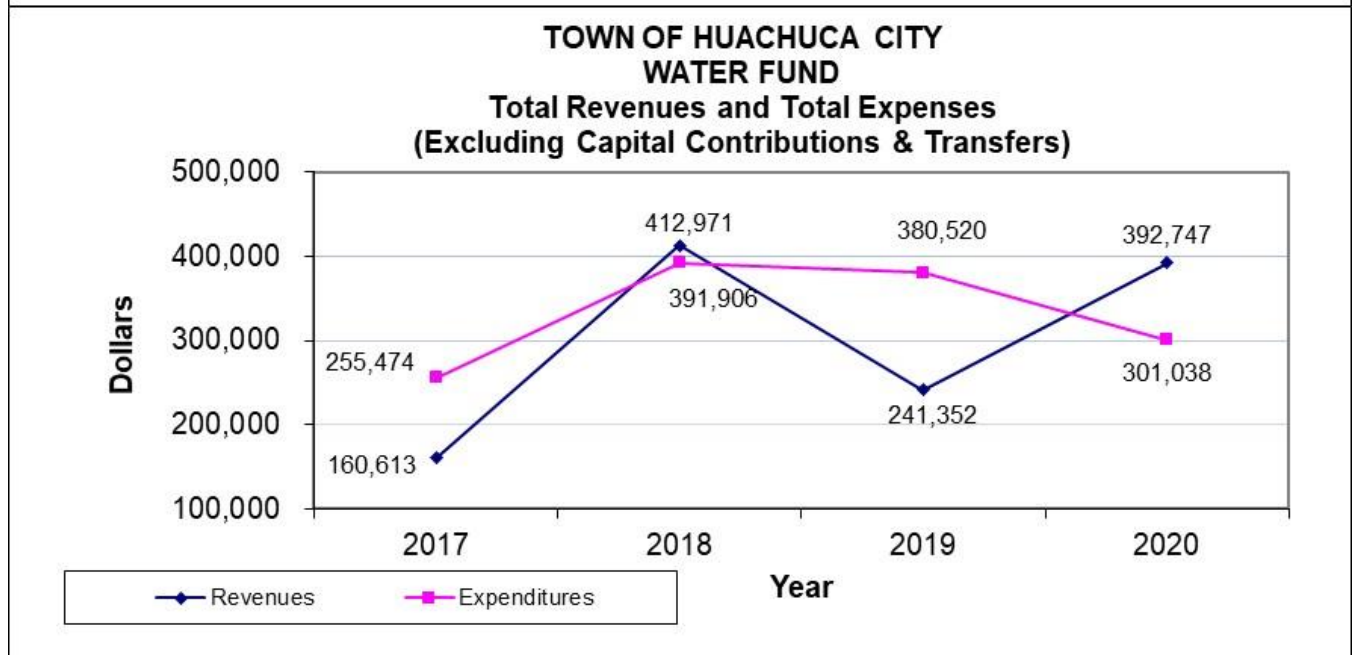
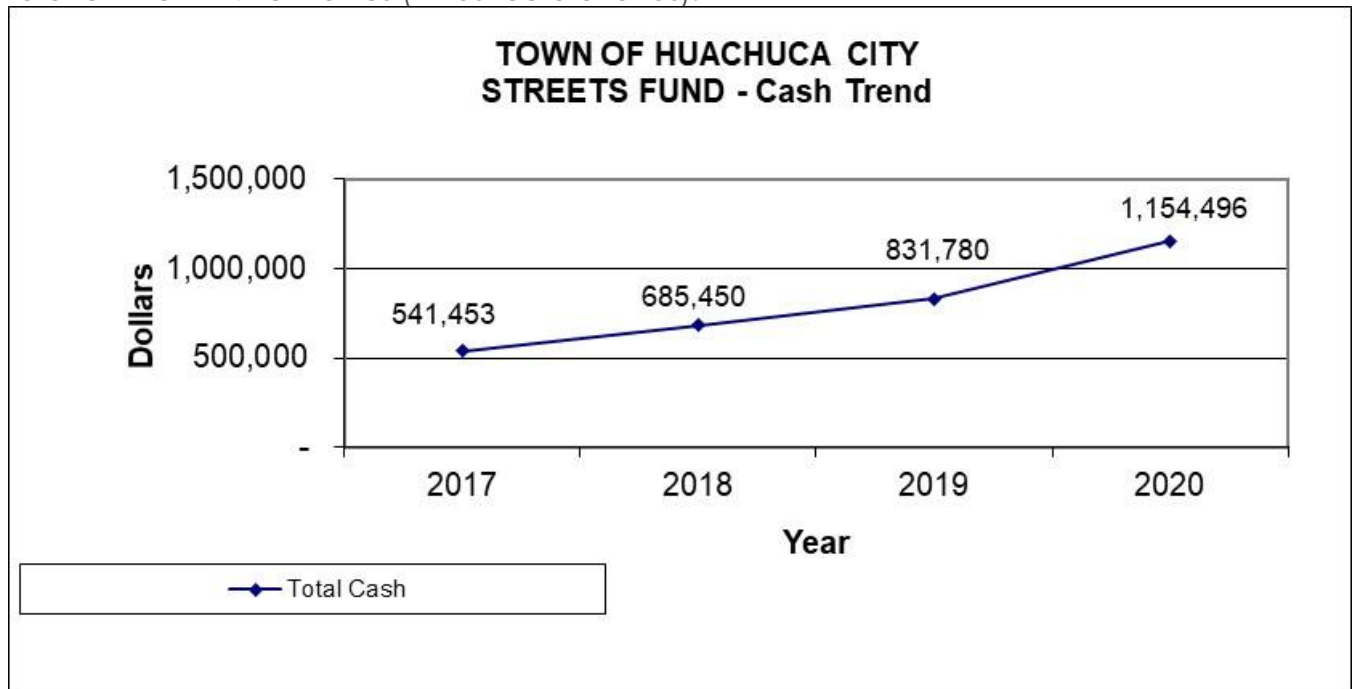


Fiscal year 2020 Town and State sales tax revenues increased by a combined \$109,185.
 Mayor Wallace: The one thing I want to add is to make it perfectly clear, when you are stating a 1.9 million dollar deficit, that's not saying that the Town overspent by 1.9 million dollars during the fiscal year that this is covering.
 Steven Palmer: That is an accumulation over many, many years.
 Mayor Wallace: Yes. That is what we have been trying to get out of, and thanks to this council and staff, that is what has made that downturn. Again, to be clear, we did not overspend by 1.9 million dollars.

TOWN OF HUACHUCA CITY STREETS FUND Total Revenues and Total Expenditures



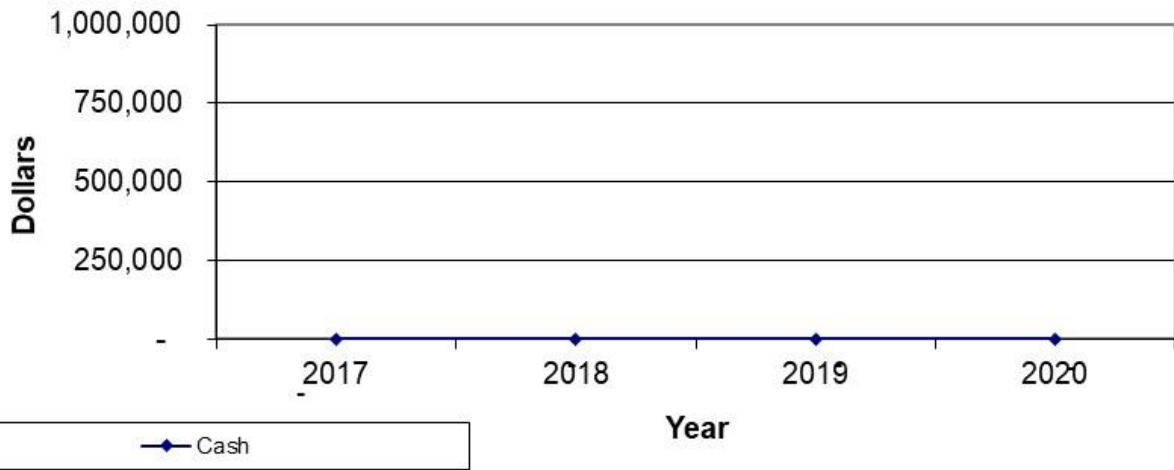
Over time, revenues should approximate expenditures in the Highway Users Revenue Fund since revenues are required to be spent on roads. The increase in revenue in fiscal year 2020 was due to one-time HB2748 monies (infrastructure funds).



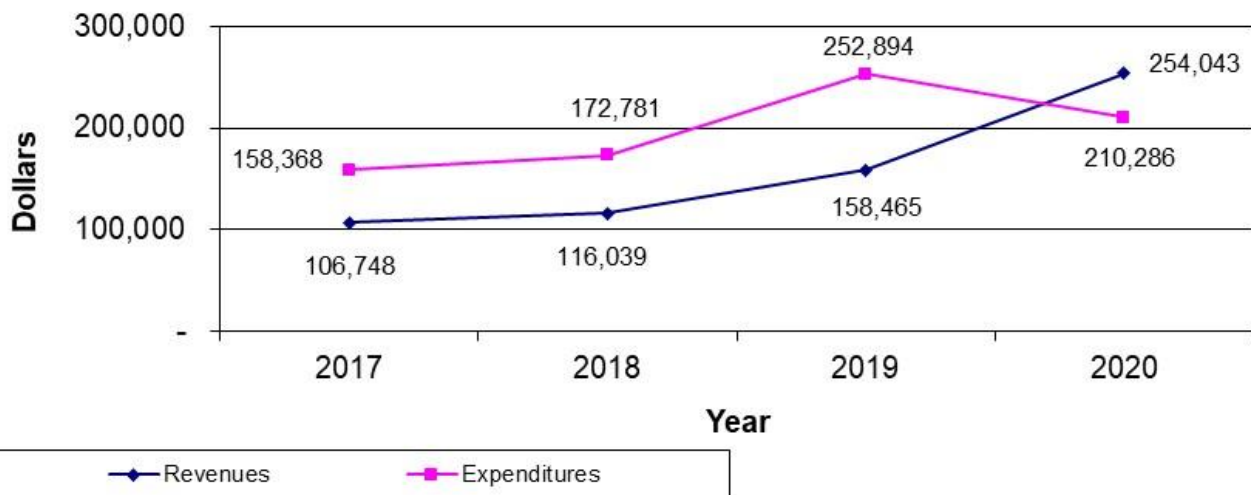
Fiscal year 2020 reported revenues in excess of expenditures. As a result, amounts due to other funds decreased by \$161,027.

Fiscal year 2018 revenues included \$231k of grant revenues for the water tank project.

**TOWN OF HUACHUCA CITY
WATER FUND - Cash Trend**

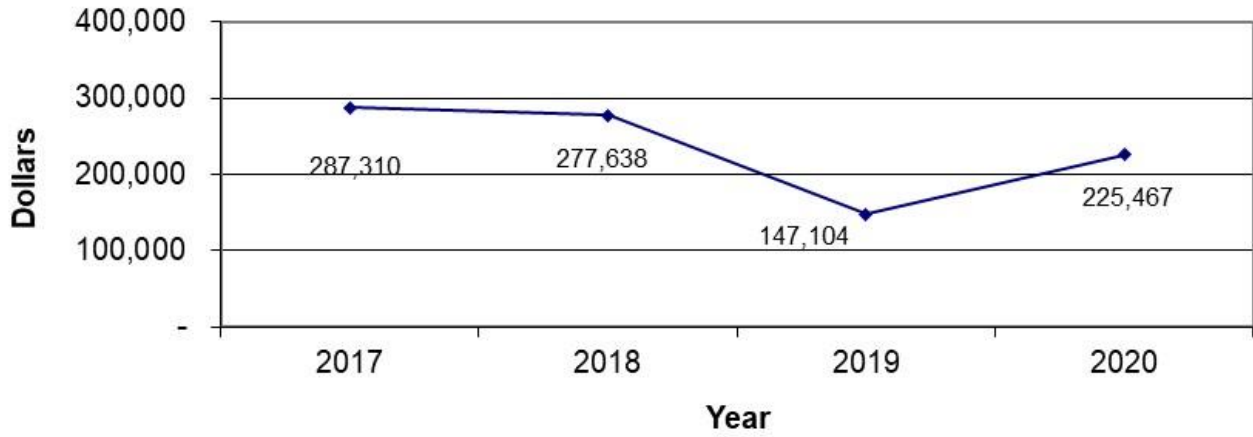


**TOWN OF HUACHUCA CITY
SEWER FUND
Total Revenues and Total Expenses**



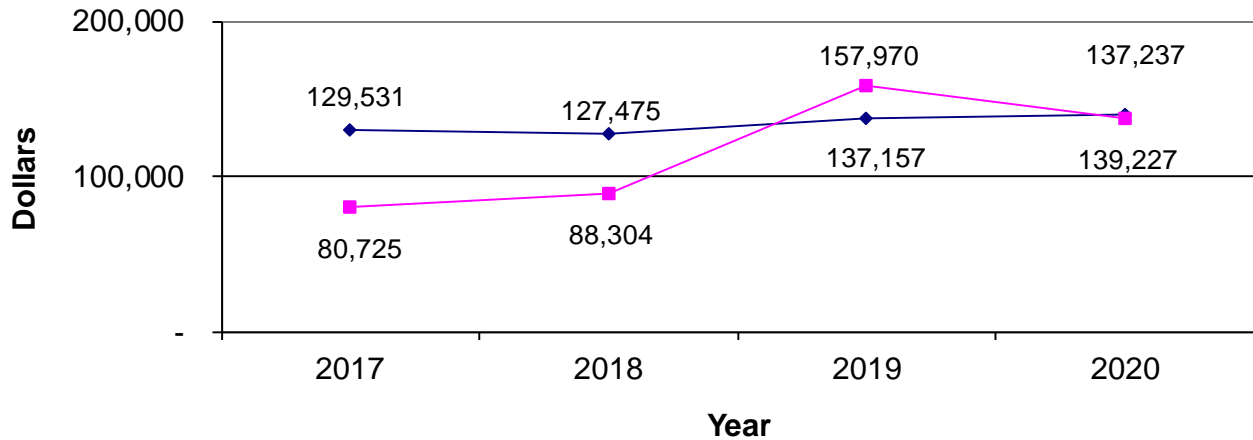
Sewer Fund revenues exceeded expenses by \$43,757.

**TOWN OF HUACHUCA CITY
SEWER FUND
Cash Trend**



—◆— Cash

**TOWN OF HUACHUCA CITY
SANITATION FUND
Total Revenues and Total Expenses**

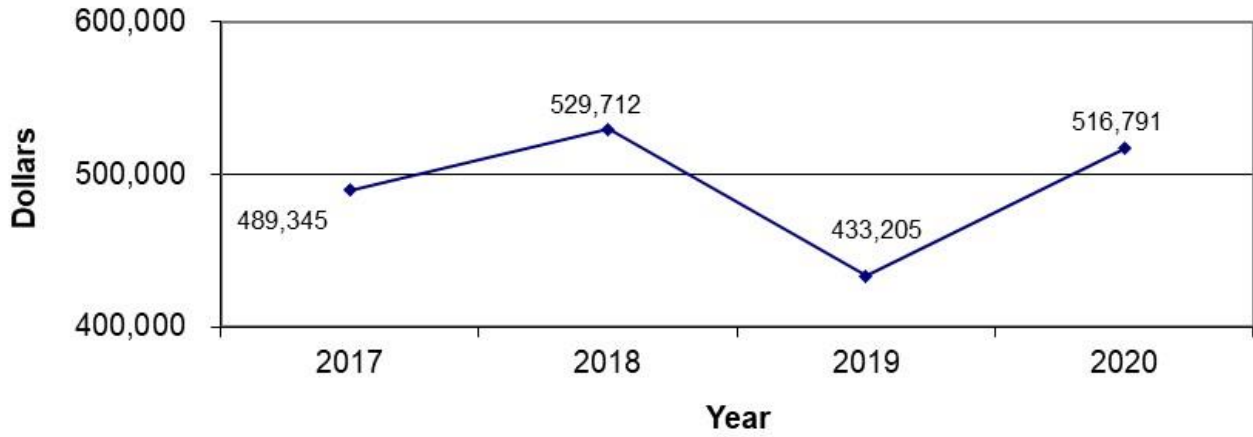


—◆— Revenues

—■— Expenditures

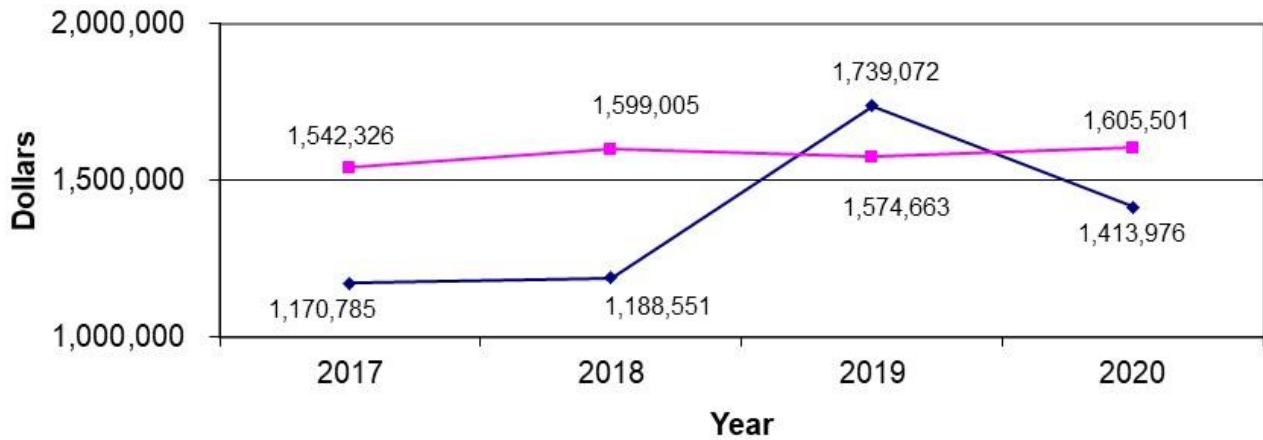
Sanitation Fund revenues exceeded expenses \$1,990.

**TOWN OF HUACHUCA CITY
SANITATION FUND
Cash Trend**



—◆— Cash

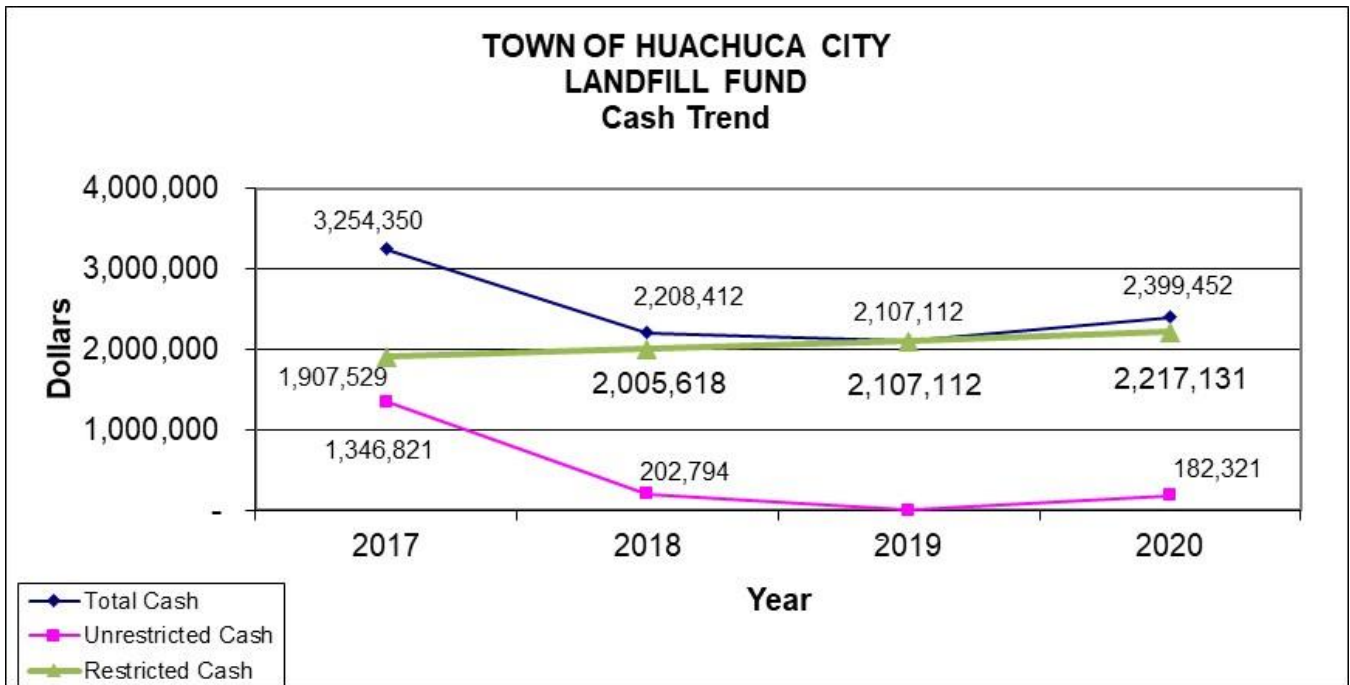
**TOWN OF HUACHUCA CITY
LANDFILL FUND
Total Revenues and Total Expenses**



—◆— Revenues

—■— Expenditures

The landfill fund paid \$700k in rents to the general fund. The fund reported \$91k in closure/post-closure expense and \$145k in depreciation expense. In fiscal year 2019 there was a gain on the sale of assets of \$322,981.



Councilmember Settlemyer arrives at 7:16pm. Mayor Wallace provides him with a quick recap.

Motion: The results of the audit as presented by Hinton Burdick for fiscal year 2020, **Action:** Accept, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg. Motion passed unanimously.

E.2 Discussion and/or Action [Suzanne Harvey]: Memorandum of Understanding with Family Healthcare Amigos which operates a community lending shed ["Lending Shed"] for distributing free durable medical equipment and incontinence supplies to seniors and low-income households in Huachuca City and surrounding communities.

Motion: Item E.2, Action: Open for Discussion and/or Action, Moved by Johann Wallace, Seconded by Cynthia Butterworth.

Manager Harvey explains that this is just to formalize the partnership to provide these services to our residents. This has been going on informally for some time now. Councilmember Trate points out a couple of changes that should be made to the document where typos exist.

Motion: The Memorandum of Understanding with Family Healthcare Amigos with the changes as noted, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg. Motion passed unanimously.

E.3 Discussion and/or Action [Mayor Wallace]: Resolution 2021-06, A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, ADOPTING A FAIR HOUSING POLICY, MAKING KNOWN ITS COMMITMENT TO THE PRINCIPLE OF

FAIR HOUSING, AND DESCRIBING ACTIONS IT SHALL UNDERTAKE TO AFFIRMATIVELY FURTHER FAIR HOUSING.

Motion: Item E.3, Action: Open for Discussion and/or Action, Moved by Johann Wallace, Seconded by Christy Hirshberg.

Motion: Resolution 2021-06, Action: Approve, Moved by Johann Wallace, Seconded by Debbie Trate.

Motion passed unanimously.

E.4 Discussion and/or Action [Mayor Wallace]: Proclamation 2021-04 recognizing April as Sexual Assault Awareness and Prevention Month.

Motion: Item E.4, Action: Open for Discussion and/or Action, Moved by Johann Wallace, Seconded by Christy Hirshberg.

Mayor Wallace reads the Proclamation.

E.5 Discussion and/or Action [Mayor Wallace]: First reading of ORDINANCE NO. 2021-03 AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AMENDING TOWN CODE CHAPTER 2.20 "COUNCIL PROCEDURE" SECTION 2.20.010 "REGULAR MEETINGS" TO REMOVE THE HOUR OF COUNCIL MEETINGS FROM THE TOWN CODE AND TO ALLOW FLEXIBILITY WITH RESPECT TO MEETING LOCATION; the Council might discuss and take action to change future Council meeting times from 7:00 pm to 6:00 pm.

Motion: Item E.5, Action: Open for Discussion and/or Action, Moved by Johann Wallace, Seconded by Christy Hirshberg.

Mayor Wallace explains that especially with the past year and how things have been, there needs to be some flexibility in the time and location of the meetings. He asks Attorney Benavidez if changing the time of the meetings can also be discussed.

Attorney Benavidez advises that the time could be changed now, before the code is changed. Mayor Wallace wants to wait until the code has been changed to change the meeting time.

Councilmember Trate asks why the meeting time is being changed.

Mayor Wallace advises that it is being changed in the hopes of getting more people to come and also because of staff. There is staff that is here all day and on meeting nights that means they are here from 7am until 8-9pm. Six o'clock makes more sense.

Councilmember Trate is just worried because of work.

E.6 Discussion and/or Action [Mayor Wallace]: Second reading of Ordinance 2021-01 AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, AMENDING THE TOWN CODE TITLE 18 "ZONING," CHAPTER 18.35 "R-1 RESIDENTIAL DISTRICTS," SECTION 18.35.035 "TRAILERS/ACCESSORY VEHICLES" TO ELIMINATE THE REQUIREMENT TO REGISTER PARKING OF TRAILERS/ACCESSORY VEHICLES ON RESIDENTIAL PROPERTY AND TO ELIMINATE THE ASSOCIATED FEE.

Motion: Item E.6, Action: Open for Discussion and/or Action, Moved by Johann Wallace, Seconded by Christy Hirshberg.

Motion: Ordinance 2021-01, Action: Adopt, Moved by Johann Wallace, Seconded by Christy Hirshberg.

Motion passed unanimously.

E.7 Discussion and/or Action [Mayor Wallace]: Second reading of Ordinance 2021-02 AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, AMENDING THE TOWN CODE TITLE 18 "ZONING," RELATING TO THE REGULATION OF RECREATIONAL MARIJUANA, MEDICAL MARIJUANA AND INDUSTRIAL HEMP; SETTING FORTH DEFINITIONS; PROHIBITING MARIJUANA ON PUBLIC PROPERTY; PROHIBITING MARIJUANA TESTING FACILITIES; REGULATING MARIJUANA ESTABLISHMENTS; ESTABLISHING REGULATIONS FOR PERSONAL USE OF MARIJUANA AT AN INDIVIDUAL'S PRIMARY RESIDENCE; AUTHORIZING RETAIL SALES FROM MARIJUANA, MARIJUANA PRODUCTS AND INDUSTRIAL HEMP; REQUIRING COMPLIANCE WITH STATE LICENSING REGULATIONS; PROVIDING FOR PERMIT REQUIREMENTS; ESTABLISHING PURPOSES; IMPOSING FEES; SETTING FORTH VIOLATIONS; AND PROVIDING FOR ENFORCEMENT AND PENALTIES.

Motion: Item E.7, Action: Open for Discussion and/or Action, Moved by Johann Wallace, Seconded by Christy Hirshberg.

Motion: Ordinance 2021-02, Action: Adopt, Moved by Johann Wallace, Seconded by Christy Hirshberg.

Motion passed unanimously.

F. Department Director Reports

Manager Harvey: For this month, you will get these at the next meeting. Going forward they will be at the first meeting of the month. CDBG project is ongoing, we are going to take a little bit longer with it because we feel like we need to have a landscaping architect do the design work to make sure it comes out looking the way we want it to. We have gone back to SEAGO and will have to do a change order to be able to get that done prior to starting work. Also, there is some legislation information I will be sending you regarding state income tax and the effect it could have on us as far as the shared revenue. It would result in about a \$69,000.00 reduction for us. The League is asking Mayors and Councils to write to their Senators and the Governor to oppose this piece of legislation. Kudos to the Library because they worked together with the Health Department, Fry Fire and Whetstone Fire and got a lot of folks their vaccines on Friday. It took about three full days to pull it off because they were also helping people register for the two days prior to the event. 185 doses were given to our residents.

Director Fulton: It was a hectic week last week, but I got to meet a lot of Library patrons. Cabling project is still ongoing, then the reopening process will begin. It is anticipated to be fully reopened by the 11th of May.

Chief Thies: Trax system is up and running. New computers are up and running. We were tentatively awarded a \$30,000.00 grant for new radios. Yesterday we went out as a team and did weapons training.

Dr. Jim Johnson: WIFA sewer pond project is ongoing. New commercial building going up at Mr. Shed. A Tucson firm bought most of the empty houses in lower and are fixing them and flipping them.

Matthew Doty: We did get a random inspection from ADEQ today and I would say it went positively.

G. Items to be placed on future agendas

H. Reports of Current Events by Council

Councilmember Trate: Yesterday, I made introductions with Suzanne and Stephanie to make people in our Town aware of grants that the Chamber has. There is a grant to help home based business get an online presence. There is also a kind of shark tank that they can win office space, marketing, accounting services and things like that.

Councilmember Butterworth: We had the SVMPO meeting. Food distribution coming up on the 16th. As part of PACT, I was scheduled to attend the next meeting in Bisbee at the Border Patrol station, however due to a scheduling conflict, Councilmember Post is going to attend the meeting in my place.

Mayor Wallace: We had the SVMPO meeting. Mayor Mueller did step down as the Chair. I am still the Vice Chair. I nominated Rachael Gray, and she is the new Chair.

I. Adjournment

Motion: 7:49pm, Action: Adjourn, Moved by Johann Wallace, Seconded by Christy Hirshberg. Motion passed unanimously.

Approved by Mayor Johann R. Wallace on April 22, 2021.

Mr. Johann R. Wallace
Mayor

Attest: _____
Ms. Brandye Thorpe,
Town Clerk

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on April 8, 2021. I further certify that the meeting was duly called and a quorum was present.

Ms. Brandye Thorpe,
Town Clerk

DRAFT

TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-31-100 AUTO LIEU TAX	8,657.21	80,084.87	110,974.00	30,889.13	72.2
10-31-200 REAL PROPERTY TAXES	2,978.24	69,335.82	105,326.21	35,990.39	65.8
10-31-240 FRANCHISE TAXES	959.36	7,919.28	21,300.00	13,380.72	37.2
10-31-250 CITY SALES TAXES	34,834.82	251,530.17	328,787.00	77,256.83	76.5
10-31-252 USE TAX PURCHASES	.00	.00	10,000.00	10,000.00	.0
10-31-254 USE TAX INVENTORY	.00	.00	10,000.00	10,000.00	.0
10-31-260 STATE SALES TAXES	16,341.78	146,949.96	157,371.00	10,421.04	93.4
TOTAL TAXES	63,771.41	555,820.10	743,758.21	187,938.11	74.7
<u>LICENSES AND PERMITS</u>					
10-32-100 BUILDING PERMITS	216.00	8,136.41	15,000.00	6,863.59	54.2
10-32-110 BUSINESS LICENSES	137.50	7,897.00	11,000.00	3,103.00	71.8
10-32-120 P&Z FEES	.00	2,200.00	750.00	(1,450.00)	293.3
TOTAL LICENSES AND PERMITS	353.50	18,233.41	26,750.00	8,516.59	68.2
<u>INTERGOVERNMENTAL REVENUE</u>					
10-33-100 STATE REVENUE SHARING	20,674.89	165,399.12	248,099.00	82,699.88	66.7
TOTAL INTERGOVERNMENTAL REVENUE	20,674.89	165,399.12	248,099.00	82,699.88	66.7
<u>CHARGES FOR SERVICE</u>					
10-34-131 POLICE PROTECTION EQUIPMENT	3.80	38.28	100.00	61.72	38.3
10-34-132 POST TRAINING REIMBURSEMENTS	.00	.00	100.00	100.00	.0
10-34-140 AUCTION PROCEEDS	.00	12,463.05	20,000.00	7,536.95	62.3
10-34-150 ANIMAL SHELTER REIMBURSEMENT	.00	.00	100.00	100.00	.0
10-34-160 KENNEL FEES	74.00	379.00	1,000.00	621.00	37.9
10-34-170 ADMIN GARBAGE FEES	993.04	5,120.22	10,000.00	4,879.78	51.2
10-34-530 CITY BUS FEES/DONATIONS	113.00	113.00	2,000.00	1,887.00	5.7
TOTAL CHARGES FOR SERVICE	1,183.84	18,113.55	33,300.00	15,186.45	54.4
<u>FINES</u>					
10-35-100 POLICE FINES	8,311.08	94,125.08	105,000.00	10,874.92	89.6
10-35-110 IMPOUND FEES	165.00	7,870.00	6,200.00	(1,670.00)	126.9
10-35-112 TOWING FEES	545.00	3,477.00	3,100.00	(377.00)	112.2
10-35-120 LIBRARY FEES & FINES	131.00	2,850.24	3,200.00	349.76	89.1
TOTAL FINES	9,152.08	108,322.32	117,500.00	9,177.68	92.2

TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS REVENUE</u>					
10-36-100 INTEREST	1.18	21,372.49	40,000.00	18,627.51	53.4
10-36-200 UNREALIZED GAIN	4,939.14	(10,118.59)	10,000.00	20,118.59	(101.2)
10-36-455 DONATIONS	.00	10.00	2,000.00	1,990.00	.5
10-36-500 PARKS & REC REVENUE & FEES	.00	808.00	2,400.00	1,592.00	33.7
10-36-515 YOUTH SPONSERSHIP REVENUE	.00	.00	3,000.00	3,000.00	.0
10-36-900 MISCELLANEOUS	1,107.42	10,487.14	2,500.00	(7,987.14)	419.5
10-36-901 ADMIN SERVICE FEES	.00	.00	5,000.00	5,000.00	.0
10-36-902 WORKERS' COMP REIMBURSEMENTS	.00	1,083.66	100.00	(983.66)	1083.7
10-36-903 DIESEL SALES (FIRE, SCHOOL)	.00	2,346.65	15,000.00	12,653.35	15.6
10-36-904 WILDLAND REVENUE	.00	.00	2,500.00	2,500.00	.0
10-36-907 INSURANCE CLAIMS	.00	.00	100.00	100.00	.0
10-36-908 EMPLOYEE INSURANCE CONTRIBUTIO	.00	.00	15,000.00	15,000.00	.0
10-36-910 LANDFILL LAND LEASE	47,599.42	428,394.78	702,955.00	274,560.22	60.9
10-36-911 WEAPONS & AMMO	.00	.00	20,000.00	20,000.00	.0
10-36-912 ASSET FORFEITURE	.00	.00	20,000.00	20,000.00	.0
10-36-950 RICO REVENUE(ASSET FORFEITURE)	.00	.00	8,400.00	8,400.00	.0
10-36-966 BUILDING LEASE RENT	.00	.00	15,000.00	15,000.00	.0
10-36-971 TOWER LEASE	.00	62,964.23	62,964.00	(.23)	100.0
10-36-980 INSURANCE DIVIDEND	.00	.00	29,000.00	29,000.00	.0
10-36-990 MUFFIN MONSTER REPAYMENT	.00	.00	3,500.00	3,500.00	.0
10-36-999 DAILY CASH REC OVER/SHORT ACCT	.00	.00	100.00	100.00	.0
TOTAL MISCELLANEOUS REVENUE	53,647.16	517,348.36	959,519.00	442,170.64	53.9

TOWN OF HUACHUCA CITY
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TOWN GRANTS</u>					
10-37-165 DONATIONS - ANIMAL SHELTER	.00	.00	5,000.00	5,000.00	.0
10-37-456 DONATIONS - LIBRARY	.00	1,440.00	3,000.00	1,560.00	48.0
10-37-457 LIBRARY GRANT	.00	5,771.00	50,000.00	44,229.00	11.5
10-37-458 SENIOR CENTER GRANT	.00	.00	25,000.00	25,000.00	.0
10-37-459 SUMMER SPLASH	.00	319.00	.00	(319.00)	.0
10-37-467 POLICE DONATIONS	.00	482.17	5,000.00	4,517.83	9.6
10-37-480 SUMMER SPLASH GRANT	.00	.00	5,000.00	5,000.00	.0
10-37-906 GRANTS - POLICE AZDOHS	.00	.00	100,000.00	100,000.00	.0
10-37-908 GRANTS - IT	.00	.00	15,000.00	15,000.00	.0
10-37-909 BUILDING REGULATION GRANT	.00	.00	10,000.00	10,000.00	.0
10-37-911 GRANTS - POLICE AZGOHS	.00	.00	50,000.00	50,000.00	.0
10-37-913 USDA EQUIPMENT GRANT	.00	.00	60,000.00	60,000.00	.0
10-37-919 CITY BUS GRANT	.00	.00	50,000.00	50,000.00	.0
10-37-920 GENERAL ADMIN GRANT	.00	.00	50,000.00	50,000.00	.0
10-37-921 POLICE GRANT	(2,234.87)	11,123.73	.00	(11,123.73)	.0
10-37-925 MISC GRANTS	.00	94,500.00	150,000.00	55,500.00	63.0
10-37-926 COVID-19 GRANTS	.00	(4.55)	250,000.00	250,004.55	.0
10-37-927 CARES ACT GRANT	(199,305.00)	.00	.00	.00	.0
10-37-963 E-RATE	.00	.00	150,000.00	150,000.00	.0
10-37-965 SCBA GRANT	.00	.00	200,000.00	200,000.00	.0
10-37-966 SEWER POND PROJECT	.00	.00	2,000,000.00	2,000,000.00	.0
10-37-967 LANDFILL GRANT	.00	.00	15,000.00	15,000.00	.0
10-37-968 PUBLIC WORKS GRANT	.00	.00	20,000.00	20,000.00	.0
10-37-969 COURT GRANT	.00	.00	10,000.00	10,000.00	.0
TOTAL TOWN GRANTS	(201,539.87)	113,631.35	3,223,000.00	3,109,368.65	3.5
TOTAL FUND REVENUE	(52,756.99)	1,496,868.21	5,351,926.21	3,855,058.00	28.0

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COUNCIL</u>					
10-42-100 PERSONNEL SERVICES	1,050.00	7,350.00	10,800.00	3,450.00	68.1
10-42-130 EMPLOYEE BENEFITS	82.87	586.20	930.00	343.80	63.0
10-42-220 ATTORNEY FEES	10,817.50	33,875.12	40,000.00	6,124.88	84.7
10-42-250 ADVERTISING	.00	.00	1,500.00	1,500.00	.0
10-42-290 OFFICE SUPPLIES	.00	45.92	200.00	154.08	23.0
10-42-530 COMMUNITY RELATIONS	159.43	306.67	100.00	(206.67)	306.7
10-42-640 MEMBERSHIP LEAGUE	.00	627.00	5,720.00	5,093.00	11.0
10-42-660 TRAVEL AND TRAINING	.00	.00	1,300.00	1,300.00	.0
10-42-670 BLDG LEASE PAYMENT	.00	214.47	.00	(214.47)	.0
TOTAL COUNCIL	12,109.80	43,005.38	60,550.00	17,544.62	71.0
<u>GENERAL ADMINISTRATION</u>					
10-43-100 PERSONNEL SERVICES	10,025.60	111,652.31	165,000.00	53,347.69	67.7
10-43-102 NEW HIRE	.00	360.00	150.00	(210.00)	240.0
10-43-105 OVERTIME	.00	1,291.09	250.00	(1,041.09)	516.4
10-43-130 EMPLOYEE BENEFITS	2,321.69	20,042.85	49,315.21	29,272.36	40.6
10-43-250 ADVERTISING	646.40	2,627.02	4,000.00	1,372.98	65.7
10-43-271 TELEPHONE	.00	4,722.30	8,600.00	3,877.70	54.9
10-43-280 INSURANCE	15,056.71	21,628.31	50,000.00	28,371.69	43.3
10-43-290 OFFICE SUPPLIES	484.96	5,005.84	6,000.00	994.16	83.4
10-43-300 PRINTING	.00	(183.18)	1,000.00	1,183.18	(18.3)
10-43-340 UTILITIES	1,796.90	6,252.81	8,000.00	1,747.19	78.2
10-43-360 CONTRACT LABOR	.00	2,999.37	1,700.00	(1,299.37)	176.4
10-43-440 POSTAGE	.00	790.06	3,500.00	2,709.94	22.6
10-43-470 VEHICLE EXPENSE	.00	.00	600.00	600.00	.0
10-43-475 FUEL EXPENSE	100.00	108.79	600.00	491.21	18.1
10-43-480 COMPUTER EXPENSE	712.00	12,097.70	8,000.00	(4,097.70)	151.2
10-43-500 BUILDING MAINTENANCE	45.66	774.75	4,000.00	3,225.25	19.4
10-43-610 EQUIPMENT MAINTENANCE	.00	.00	250.00	250.00	.0
10-43-640 MEMBERSHIP	.00	1,512.00	2,500.00	988.00	60.5
10-43-650 AUDIT	1,625.00	35,345.06	35,750.00	404.94	98.9
10-43-660 TRAVEL AND TRAINING	150.00	1,128.00	4,000.00	2,872.00	28.2
10-43-671 BLDG LEASE PAYMENT	.00	7,572.50	18,000.00	10,427.50	42.1
10-43-690 ELECTION SUPPLIES	.00	2,611.49	8,000.00	5,388.51	32.6
10-43-703 CODIFYING/DIGITIZING	.00	.00	2,100.00	2,100.00	.0
10-43-705 DEBT:CAP LEASE EXP (830 AZ ST)	.00	24,273.63	10,000.00	(14,273.63)	242.7
10-43-840 CAPITAL OUTLAY - EQUIPMENT	499.36	983.72	1,000.00	16.28	98.4
10-43-850 DEBT: HURF REPAYMENT	.00	.00	4,200.00	4,200.00	.0
TOTAL GENERAL ADMINISTRATION	33,464.28	263,596.42	396,515.21	132,918.79	66.5

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MAGISTRATE</u>					
10-45-100 PERSONNEL SERVICES	1,616.00	15,352.00	21,008.00	5,656.00	73.1
10-45-105 OVERTIME	.00	.00	250.00	250.00	.0
10-45-120 PROSECUTION FEES	2,249.50	4,593.81	4,500.00	(93.81)	102.1
10-45-130 EMPLOYEE BENEFITS	642.37	5,963.24	7,850.00	1,886.76	76.0
10-45-221 COURT APPT ATTORNEYS	.00	3,000.00	4,000.00	1,000.00	75.0
10-45-250 CONTRACT LABOR-PRO TEM	.00	460.00	1,000.00	540.00	46.0
10-45-290 OFFICE SUPPLIES	147.16	259.38	200.00	(59.38)	129.7
10-45-360 CONTRACT LABOR-JUDGE	1,200.00	9,810.00	14,400.00	4,590.00	68.1
10-45-361 CONTRACT LABOR - SECURITY	120.00	5,938.00	9,760.00	3,822.00	60.8
10-45-480 COMPUTER EXPENSE	1,153.11	2,379.75	2,750.00	370.25	86.5
10-45-660 TRAVEL/TRAINING	.00	.00	1,500.00	1,500.00	.0
10-45-810 JAIL FEES	379.97	1,891.34	4,000.00	2,108.66	47.3
TOTAL MAGISTRATE	7,508.11	49,647.52	71,218.00	21,570.48	69.7
<u>IT</u>					
10-48-210 SUBSCRIPTIONS	3,210.00	13,479.42	36,765.00	23,285.58	36.7
10-48-275 CELL PHONE	3,153.11	11,169.34	19,680.00	8,510.66	56.8
10-48-804 SOFTWARE LICENSING	.00	.00	100.00	100.00	.0
10-48-840 CAPITAL OUTLAY	45.99	2,007.78	7,750.00	5,742.22	25.9
TOTAL IT	6,409.10	26,656.54	64,295.00	37,638.46	41.5

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE</u>					
10-51-100 PERSONNEL SERVICES	42,961.97	228,303.02	308,000.00	79,696.98	74.1
10-51-105 OVERTIME	1,144.11	8,314.41	8,000.00	(314.41)	103.9
10-51-110 UNIFORM EXPENSE	250.00	2,125.00	3,100.00	975.00	68.6
10-51-130 EMPLOYEE BENEFITS	14,226.18	63,764.82	111,000.00	47,235.18	57.5
10-51-135 PUBLIC SAFETY RETIREMENT	2,682.12	25,926.28	50,000.00	24,073.72	51.9
10-51-222 SEACOM/CCSO CONTRACT	.00	40,975.00	81,950.00	40,975.00	50.0
10-51-230 PROFESSIONAL SERVICES	.00	719.14	3,500.00	2,780.86	20.6
10-51-240 PROSECUTION FEES	379.50	2,849.00	4,500.00	1,651.00	63.3
10-51-271 TELEPHONE	.00	2,215.97	5,200.00	2,984.03	42.6
10-51-290 OFFICE SUPPLIES	70.10	649.17	1,000.00	350.83	64.9
10-51-295 PRINTING EXPENSE	1,546.68	1,836.89	1,225.00	(611.89)	150.0
10-51-340 UTILITIES	37.19	2,267.84	6,000.00	3,732.16	37.8
10-51-360 CONTRACT LABOR	45.66	586.16	.00	(586.16)	.0
10-51-460 MAINTENANCE AND SUPPLIES	64.39	5,017.51	1,200.00	(3,817.51)	418.1
10-51-463 MEDICINE/VACCINE	815.00	1,117.36	2,000.00	882.64	55.9
10-51-466 WEAPONS AND AMMUNITION	.00	820.51	600.00	(220.51)	136.8
10-51-467 SV CONTRACT PAYMENT	.00	.00	4,000.00	4,000.00	.0
10-51-470 VEHICLE EXPENSE	1,695.73	16,557.82	11,000.00	(5,557.82)	150.5
10-51-475 POLICE FUEL EXPENSE	1,133.97	7,542.43	13,400.00	5,857.57	56.3
10-51-480 COMPUTER EXPENSE	.00	495.00	1,000.00	505.00	49.5
10-51-505 POLICE VEHICLE IMPOUND FEE	545.00	4,306.50	2,210.00	(2,096.50)	194.9
10-51-510 IMPOUND ADMIN	(750.00)	(4,350.00)	.00	4,350.00	.0
10-51-620 EQUIP REPAIR AND MAINTENANCE	.00	4,760.09	8,300.00	3,539.91	57.4
10-51-640 MEMBERSHIP	.00	.00	400.00	400.00	.0
10-51-660 TRAVEL AND TRAINING	.00	2,026.63	2,500.00	473.37	81.1
10-51-665 COMMUNITY RELATIONS	.00	.00	1,000.00	1,000.00	.0
10-51-705 CAPITAL LEASE	159.47	1,215.40	3,100.00	1,884.60	39.2
10-51-840 POLICE CAPITAL OUTLAY	.00	5,241.00	4,900.00	(341.00)	107.0
10-51-841 VEHICLE LEASE	.00	27,046.78	28,000.00	953.22	96.6
10-51-856 BODY WORN CAMERA PROGRAM	.00	.00	4,500.00	4,500.00	.0
10-51-857 ASSET FORFEITURE EXPENSES	.00	780.00	.00	(780.00)	.0
TOTAL POLICE	67,007.07	453,109.73	671,585.00	218,475.27	67.5
<u>ANIMAL SHELTER</u>					
10-52-100 PERSONNEL SERVICES	(19,440.66)	1,212.00	.00	(1,212.00)	.0
10-52-105 OVERTIME	(78.41)	29.59	.00	(29.59)	.0
10-52-130 EMPLOYEE BENEFITS	(6,793.06)	787.42	.00	(787.42)	.0
10-52-310 INSURANCE	(22.34)	.00	.00	.00	.0
10-52-460 MAINTENANCE AND SUPPLIES	.00	88.10	.00	(88.10)	.0
10-52-463 MEDICE/VACCINE	(815.00)	(525.00)	.00	525.00	.0
10-52-475 FUEL EXPENSE	.00	211.14	.00	(211.14)	.0
TOTAL ANIMAL SHELTER	(27,149.47)	1,803.25	.00	(1,803.25)	.0

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE</u>					
10-53-340 UTILITIES	1,195.70	7,931.61	12,000.00	4,068.39	66.1
10-53-360 CONTRACTED PERSONNEL SERVICES	(199,259.32)	108,589.93	410,000.00	301,410.07	26.5
10-53-366 INSURANCE	.00	402.12	3,200.00	2,797.88	12.6
10-53-470 VEHICLE EXPENSE	.00	237.25	.00	(237.25)	.0
TOTAL FIRE	(198,063.62)	117,160.91	425,200.00	308,039.09	27.6
<u>BUILDING REGULATION</u>					
10-54-360 CONTRACT LABOR	4,200.00	38,100.00	55,000.00	16,900.00	69.3
10-54-760 BLDG REGULATION SUPPLIES	.00	347.77	600.00	252.23	58.0
10-54-801 ABATEMENT	.00	.00	1,020.00	1,020.00	.0
TOTAL BUILDING REGULATION	4,200.00	38,447.77	56,620.00	18,172.23	67.9
<u>PUBLIC WORKS</u>					
10-57-100 PERSONNEL SERVICES	1,684.68	11,546.82	14,585.00	3,038.18	79.2
10-57-105 OVERTIME	145.76	541.30	500.00	(41.30)	108.3
10-57-110 UNIFORM EXPENSE	102.95	2,391.34	1,450.00	(941.34)	164.9
10-57-130 EMPLOYEE BENEFITS	493.32	3,930.28	9,762.00	5,831.72	40.3
10-57-280 INSURANCE	.00	196.60	1,555.00	1,358.40	12.6
10-57-340 UTILITIES	5,830.75	27,888.79	30,000.00	2,111.21	93.0
10-57-360 CONTRACT LABOR	.00	.00	1,000.00	1,000.00	.0
10-57-460 MAINTENANCE AND SUPPLIES	316.47	2,931.64	1,750.00	(1,181.64)	167.5
10-57-475 FUEL EXPENSE	447.88	1,114.54	1,000.00	(114.54)	111.5
10-57-610 EQUIPMENT MAINTENANCE	60.00	2,046.98	10,000.00	7,953.02	20.5
TOTAL PUBLIC WORKS	9,081.81	52,588.29	71,602.00	19,013.71	73.5
<u>CITY POOL</u>					
10-58-100 PERSONNEL SERVICES	.00	7,764.90	10,144.00	2,379.10	76.6
10-58-130 EMPLOYEE BENEFITS	.00	1,055.51	1,008.00	(47.51)	104.7
10-58-270 PHONE	.00	.00	100.00	100.00	.0
10-58-340 UTILITIES	530.15	3,221.42	6,800.00	3,578.58	47.4
10-58-460 MAINTENANCE AND SUPPLIES	36.69	2,106.68	2,600.00	493.32	81.0
10-58-660 CERTIFYING	.00	.00	300.00	300.00	.0
TOTAL CITY POOL	566.84	14,148.51	20,952.00	6,803.49	67.5

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SUMMER SPLASH</u>					
10-59-100 PERSONNEL SERVICES	.00	.00	4,500.00	4,500.00	.0
10-59-130 EMPLOYEE BENEFITS	.00	.00	250.00	250.00	.0
10-59-460 SUPPLIES	.00	132.85	200.00	67.15	66.4
TOTAL SUMMER SPLASH	.00	132.85	4,950.00	4,817.15	2.7
<u>PARKS & RECREATION</u>					
10-60-460 MAINTENANCE AND SUPPLIES	.00	1,411.65	1,460.00	48.35	96.7
10-60-530 COMMUNITY RELATIONS/JULY 4TH	.00	.00	10,000.00	10,000.00	.0
10-60-704 SPECIAL ACTIVITIES	.00	273.06	800.00	526.94	34.1
TOTAL PARKS & RECREATION	.00	1,684.71	12,260.00	10,575.29	13.7
<u>LIBRARY AND COMMUNITY SERVICES</u>					
10-62-100 PERSONNEL SERVICES	4,565.96	47,690.92	86,091.00	38,400.08	55.4
10-62-105 OVERTIME	.00	6.30	.00	(6.30)	.0
10-62-130 EMPLOYEE BENEFITS	1,416.25	8,049.11	9,007.00	957.89	89.4
10-62-271 TELEPHONE	.00	1,082.01	2,100.00	1,017.99	51.5
10-62-280 INSURANCE	.00	44.68	400.00	355.32	11.2
10-62-290 OFFICE SUPPLIES	.00	17.19	1,000.00	982.81	1.7
10-62-340 UTILITIES	749.28	2,728.44	10,600.00	7,871.56	25.7
10-62-366 INMATE/JANITORIAL	.00	910.00	1,300.00	390.00	70.0
10-62-460 MAINTENANCE AND SUPPLIES	356.74	781.75	750.00	(31.75)	104.2
10-62-476 FUEL	.00	39.33	40.00	.67	98.3
10-62-480 COMPUTER EXPENSE	.00	750.00	1,500.00	750.00	50.0
10-62-481 INTERNET	.00	.00	3,800.00	3,800.00	.0
10-62-620 VEHICLE REPAIR & MAINT	.00	.00	200.00	200.00	.0
10-62-621 DEBT: E-RATE	1,197.02	9,772.02	9,000.00	(772.02)	108.6
10-62-660 TRAVEL AND TRAINING	.00	.00	500.00	500.00	.0
10-62-703 COMMUNITY RELATIONS	.00	297.00	.00	(297.00)	.0
10-62-705 CAPITAL OUTLAY	92.21	1,777.29	3,700.00	1,922.71	48.0
TOTAL LIBRARY AND COMMUNITY SERVICES	8,377.46	73,946.04	129,988.00	56,041.96	56.9
<u>CITY BUS</u>					
10-65-280 INSURANCE	.00	80.42	700.00	619.58	11.5
10-65-480 BUS LINE EXP	122.94	122.94	2,000.00	1,877.06	6.2
TOTAL CITY BUS	122.94	203.36	2,700.00	2,496.64	7.5

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SENIOR CENTER</u>					
10-68-290 SUPPLIES	.00	226.16	1,650.00	1,423.84	13.7
10-68-340 UTILITIES	28.66	1,559.29	4,800.00	3,240.71	32.5
10-68-462 PEST CONTROL	.00	160.50	550.00	389.50	29.2
TOTAL SENIOR CENTER	28.66	1,945.95	7,000.00	5,054.05	27.8
<u>TOWN GRANTS</u>					
10-69-800 ANIMAL CONTROL DONATIONS EXP	.00	.00	5,000.00	5,000.00	.0
10-69-802 LIBRARY DONATIONS EXP	.00	.00	3,000.00	3,000.00	.0
10-69-803 IT GRANT EXP	4,800.00	4,800.00	15,000.00	10,200.00	32.0
10-69-804 MISC EXP	.00	.00	225,000.00	225,000.00	.0
10-69-805 BUILDING REGULATION EXP	.00	.00	10,000.00	10,000.00	.0
10-69-806 LIBRARY GRANTS EXP	.00	6,218.19	50,000.00	43,781.81	12.4
10-69-807 SENIOR CENTER GRANT EXP	.00	.00	50,000.00	50,000.00	.0
10-69-808 SUMMER SPLASH GRANT EXP	.00	.00	5,000.00	5,000.00	.0
10-69-809 EDA GRANTS EXP	.00	.00	25,000.00	25,000.00	.0
10-69-810 E-RATE EXP	1,490.22	12,479.14	150,000.00	137,520.86	8.3
10-69-811 FOOD PANTRY DONATION EXP	.00	.00	2,000.00	2,000.00	.0
10-69-813 CITY BUS GRANT EXP	.00	1,540.16	50,000.00	48,459.84	3.1
10-69-814 LANDFILL GRANT EXP	.00	.00	15,000.00	15,000.00	.0
10-69-815 PUBLIC WORKS GRANT EXP	.00	.00	20,000.00	20,000.00	.0
10-69-816 COURT GRANT EXP	.00	.00	10,000.00	10,000.00	.0
10-69-845 POLICE GRANT EXP	.00	3,974.20	30,000.00	26,025.80	13.3
10-69-846 AZDOHS GRANT EXPENDITURES	.00	.00	53,491.00	53,491.00	.0
10-69-847 AZGOHS GRANT EXPENDITURES	2,905.19	5,421.18	31,000.00	25,578.82	17.5
10-69-849 BUS LINE EXP	851.32	7,319.32	75,000.00	67,680.68	9.8
10-69-850 SCBA GRANT EXP	.00	.00	200,000.00	200,000.00	.0
10-69-851 USDA EQUIPMENT GRANT	.00	.00	60,000.00	60,000.00	.0
10-69-854 WIFA LOAN	.00	.00	2,000,000.00	2,000,000.00	.0
10-69-855 EMERGENCY SIGNAL CONTRACT SERV	.00	147,048.89	22,000.00	(125,048.89)	668.4
10-69-856 COVID-19 GRANT EXP	.00	4,683.65	250,000.00	245,316.35	1.9
TOTAL TOWN GRANTS	10,046.73	193,484.73	3,356,491.00	3,163,006.27	5.8
TOTAL FUND EXPENDITURES	(66,290.29)	1,331,561.96	5,351,926.21	4,020,364.25	24.9
NET REVENUE OVER EXPENDITURES	13,533.30	165,306.25	.00	(165,306.25)	.0

TOWN OF HUACHUCA CITY
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2021

POLICE - DHS GRANT - BP OT

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>REVENUE</u>					
12-30-800 DHS GRANT BP O/T	.00	12,701.62	185,000.00	172,298.38	6.9
TOTAL REVENUE	.00	12,701.62	185,000.00	172,298.38	6.9
TOTAL FUND REVENUE	.00	12,701.62	185,000.00	172,298.38	6.9

TOWN OF HUACHUCA CITY
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2021

POLICE - DHS GRANT - BP OT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
12-40-130 EMPLOYEE BENEFITS	601.89	2,642.15	185,000.00	182,357.85	1.4
12-40-131 DUI TASK FORCE OVER TIME	180.00	3,843.72	.00	(3,843.72)	.0
12-40-135 PUBLIC SAFETY RETIREMENT	365.34	1,768.28	.00	(1,768.28)	.0
12-40-840 AUTHORIZED EXPENDITURES	2,232.48	8,294.28	.00	(8,294.28)	.0
TOTAL EXPENDITURES	3,379.71	16,548.43	185,000.00	168,451.57	9.0
TOTAL FUND EXPENDITURES	3,379.71	16,548.43	185,000.00	168,451.57	9.0
NET REVENUE OVER EXPENDITURES	(3,379.71)	(3,846.81)	.00	3,846.81	.0

TOWN OF HUACHUCA CITY
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2021

TRUST FUND

<u>REVENUE</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
20-30-200 FINES AND BAILS	24,390.60	163,830.41	174,000.00	10,169.59	94.2
20-30-300 BONDS	.00	.00	100.00	100.00	.0
20-30-400 RESTITUTION	.00	.00	100.00	100.00	.0
20-30-500 JCEF	.00	.00	100.00	100.00	.0
TOTAL REVENUE	24,390.60	163,830.41	174,300.00	10,469.59	94.0
TOTAL FUND REVENUE	24,390.60	163,830.41	174,300.00	10,469.59	94.0

TOWN OF HUACHUCA CITY
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2021

TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
20-40-200 FINES AND BAILS	14,777.95	157,521.46	174,100.00	16,578.54	90.5
20-40-400 RESTITUTION	.00	16.81	.00	(16.81)	.0
20-40-401 BOND	.00	.00	100.00	100.00	.0
20-40-500 JCEF	.00	.00	100.00	100.00	.0
TOTAL EXPENDITURES	<u>14,777.95</u>	<u>157,538.27</u>	<u>174,300.00</u>	<u>16,761.73</u>	<u>90.4</u>
TOTAL FUND EXPENDITURES	<u>14,777.95</u>	<u>157,538.27</u>	<u>174,300.00</u>	<u>16,761.73</u>	<u>90.4</u>
NET REVENUE OVER EXPENDITURES	<u>9,612.65</u>	<u>6,292.14</u>	<u>.00</u>	<u>(6,292.14)</u>	<u>.0</u>

TOWN OF HUACHUCA CITY
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2021

VOL FIREFIGHTER PENSION FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>REVENUE</u>					
22-30-100 INTEREST REVENUE	.00	.00	600.00	600.00	.0
TOTAL REVENUE	.00	.00	600.00	600.00	.0
 TOTAL FUND REVENUE	 .00	 .00	 600.00	 600.00	 .0

TOWN OF HUACHUCA CITY
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2021

VOL FIREFIGHTER PENSION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
22-40-800 MISCELLANEOUS EXPENSE	.00	599.00	600.00	1.00	99.8
TOTAL EXPENDITURES	.00	599.00	600.00	1.00	99.8
TOTAL FUND EXPENDITURES	.00	599.00	600.00	1.00	99.8
NET REVENUE OVER EXPENDITURES	.00	(599.00)	.00	599.00	.0

TOWN OF HUACHUCA CITY
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2021

ROAD USER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
23-30-300 GAS TAX REVENUES - HURF	12,617.69	140,598.65	150,677.00	10,078.35	93.3
23-30-320 HURF REPAYMENT	.00	.00	17,000.00	17,000.00	.0
23-30-800 MISCELLANEOUS REVENUE	.00	.00	100.00	100.00	.0
TOTAL REVENUE	12,617.69	140,598.65	167,777.00	27,178.35	83.8
TOTAL FUND REVENUE	12,617.69	140,598.65	167,777.00	27,178.35	83.8

TOWN OF HUACHUCA CITY
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2021

ROAD USER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ROAD USERS ADMIN</u>					
23-40-100 PERSONNEL SERVICES	.00	.00	46,000.00	46,000.00	.0
23-40-130 EMPLOYEE BENEFITS	.00	.00	25,000.00	25,000.00	.0
23-40-460 MAINTENANCE AND SUPPLIES	.00	2,273.45	6,000.00	3,726.55	37.9
23-40-470 VEHICLE EXPENSE	.00	.00	2,500.00	2,500.00	.0
23-40-475 FUEL	.00	.00	1,080.00	1,080.00	.0
23-40-490 ROAD REPAIR	.00	1,453.10	56,472.00	55,018.90	2.6
23-40-610 EQUIPMENT REPAIR	.00	3,728.56	5,000.00	1,271.44	74.6
23-40-831 CAPITAL OUTLAY	.00	.00	25,725.00	25,725.00	.0
TOTAL ROAD USERS ADMIN	.00	7,455.11	167,777.00	160,321.89	4.4
TOTAL FUND EXPENDITURES	.00	7,455.11	167,777.00	160,321.89	4.4
NET REVENUE OVER EXPENDITURES	12,617.69	133,143.54	.00	(133,143.54)	.0

TOWN OF HUACHUCA CITY
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2021

STATE HURF

<u>REVENUE</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
28-30-300 STATE HURF	.00	.00	161,448.00	161,448.00	.0
TOTAL REVENUE	.00	.00	161,448.00	161,448.00	.0
TOTAL FUND REVENUE	.00	.00	161,448.00	161,448.00	.0

TOWN OF HUACHUCA CITY
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2021

STATE HURF

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STATE HURF EXPENDITURES</u>					
28-40-122 MISC. EXPENSE	.00	.00	161,448.00	161,448.00	.0
TOTAL STATE HURF EXPENDITURES	.00	.00	161,448.00	161,448.00	.0
TOTAL FUND EXPENDITURES	.00	.00	161,448.00	161,448.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

TOWN OF HUACHUCA CITY
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2021

GRANT OPPORTUNITY

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GRANT REVENUE</u>						
29-30-800	GRANT REVENUE CDBG	2,427.06	2,427.06	.00	(2,427.06)	.0
	TOTAL GRANT REVENUE	2,427.06	2,427.06	.00	(2,427.06)	.0
	TOTAL FUND REVENUE	2,427.06	2,427.06	.00	(2,427.06)	.0
	NET REVENUE OVER EXPENDITURES	2,427.06	2,427.06	.00	(2,427.06)	.0

TOWN OF HUACHUCA CITY
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2021

FUND 32

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SOURCE 30</u>					
32-30-851 CARES ACT FUNDING	199,305.00	199,305.00	.00	(199,305.00)	.0
TOTAL SOURCE 30	199,305.00	199,305.00	.00	(199,305.00)	.0
 TOTAL FUND REVENUE	 199,305.00	 199,305.00	 .00	 (199,305.00)	 .0

TOWN OF HUACHUCA CITY
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2021

FUND 32

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
32-40-850 CONTRACTED FIRE SERVICES	199,305.00	199,305.00	.00	(199,305.00)	.0
TOTAL DEPARTMENT 40	199,305.00	199,305.00	.00	(199,305.00)	.0
TOTAL FUND EXPENDITURES	199,305.00	199,305.00	.00	(199,305.00)	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

TOWN OF HUACHUCA CITY
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2021

WATER FUND

<u>REVENUE</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
51-30-100 INTEREST EARNINGS	.00	.00	220.00	220.00	.0
51-30-200 WATER SALES	27,511.09	311,243.52	325,000.00	13,756.48	95.8
51-30-202 RC: RECONNECT FEE	.00	800.00	1,000.00	200.00	80.0
51-30-203 WTO: WATER TURN ON FEE	.00	79.00	.00	(79.00)	.0
51-30-300 CONNECTION FEES	180.00	1,300.00	1,000.00	(300.00)	130.0
51-30-400 PENALTIES & FORFEITURES	.00	80.00	6,000.00	5,920.00	1.3
51-30-900 MISCELLANEOUS	.00	25.00	250.00	225.00	10.0
TOTAL REVENUE	27,691.09	313,527.52	333,470.00	19,942.48	94.0
TOTAL FUND REVENUE	27,691.09	313,527.52	333,470.00	19,942.48	94.0

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER EXPENDITURES</u>					
51-40-100 PERSONNEL SERVICES	5,636.99	49,044.18	71,000.00	21,955.82	69.1
51-40-105 OVERTIME	655.91	2,436.13	3,400.00	963.87	71.7
51-40-107 STAND BY TIME	.00	.00	4,160.00	4,160.00	.0
51-40-110 UNIFORM EXPENSE	145.12	682.05	2,400.00	1,717.95	28.4
51-40-130 EMPLOYEE BENEFITS	1,901.22	17,179.09	35,000.00	17,820.91	49.1
51-40-280 INSURANCE	.00	393.18	3,110.00	2,716.82	12.6
51-40-290 OFFICE SUPPLIES	.00	.00	2,000.00	2,000.00	.0
51-40-340 UTILITIES	351.56	15,509.48	47,200.00	31,690.52	32.9
51-40-360 CONTRACT LABOR	500.00	8,760.00	8,000.00	(760.00)	109.5
51-40-370 SALES TAX	.00	3,833.72	30,000.00	26,166.28	12.8
51-40-440 POSTAGE	.00	790.06	3,400.00	2,609.94	23.2
51-40-460 MAINTENANCE & SUPPLIES	3,092.72	15,649.50	25,000.00	9,350.50	62.6
51-40-470 VEHICLE EXPENSE	455.65	5,551.16	12,000.00	6,448.84	46.3
51-40-475 FUEL EXPENSE	1,826.44	7,371.70	14,000.00	6,628.30	52.7
51-40-480 COMPUTER EXPENSE	.00	25.75	200.00	174.25	12.9
51-40-510 WATER TESTS	.00	463.93	7,500.00	7,036.07	6.2
51-40-610 EQUIPMENT MAINTENANCE	2,970.13	19,705.99	19,000.00	(705.99)	103.7
51-40-650 PROFESSIONAL SERVICES	16,922.55	57,557.35	30,000.00	(27,557.35)	191.9
51-40-660 TRAVEL	.00	.00	1,000.00	1,000.00	.0
51-40-840 WATER CAPITAL OUTLAY	.00	.00	15,000.00	15,000.00	.0
51-40-900 BAD DEBT EXPENSE	.00	.00	100.00	100.00	.0
TOTAL WATER EXPENDITURES	<u>34,458.29</u>	<u>204,953.27</u>	<u>333,470.00</u>	<u>128,516.73</u>	<u>61.5</u>
TOTAL FUND EXPENDITURES	<u>34,458.29</u>	<u>204,953.27</u>	<u>333,470.00</u>	<u>128,516.73</u>	<u>61.5</u>
NET REVENUE OVER EXPENDITURES	<u>(6,767.20)</u>	<u>108,574.25</u>	<u>.00</u>	<u>(108,574.25)</u>	<u>.0</u>

TOWN OF HUACHUCA CITY
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2021

SEWER FUND

<u>REVENUE</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
52-30-100 INTEREST EARNINGS	.00	.00	200.00	200.00	.0
52-30-200 SEWER SERVICES	19,513.00	197,228.39	229,160.00	31,931.61	86.1
52-30-300 CONNECTION FEES	.00	.00	1,000.00	1,000.00	.0
TOTAL REVENUE	19,513.00	197,228.39	230,360.00	33,131.61	85.6
TOTAL FUND REVENUE	19,513.00	197,228.39	230,360.00	33,131.61	85.6

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER EXPENDITURES</u>					
52-40-100 PERSONNEL SERVICES	5,636.98	74,992.46	76,000.00	1,007.54	98.7
52-40-105 OVERTIME	655.91	2,436.10	3,200.00	763.90	76.1
52-40-107 STAND BY TIME	.00	.00	4,160.00	4,160.00	.0
52-40-110 UNIFORM EXPENSE	143.40	828.13	1,000.00	171.87	82.8
52-40-130 EMPLOYEE BENEFITS	1,901.18	26,766.86	31,000.00	4,233.14	86.3
52-40-280 INSURANCE	.00	393.18	3,110.00	2,716.82	12.6
52-40-340 UTILITIES	1,561.19	6,480.49	7,100.00	619.51	91.3
52-40-360 CONTRACT LABOR	400.00	2,000.00	15,000.00	13,000.00	13.3
52-40-440 POSTAGE	.00	.00	1,500.00	1,500.00	.0
52-40-460 MAINTENANCE AND SUPPLIES	207.18	3,548.49	12,800.00	9,251.51	27.7
52-40-470 VEHICLE EXPENSE	.00	6,460.48	3,000.00	(3,460.48)	215.4
52-40-475 FUEL	1,965.64	7,933.16	13,000.00	5,066.84	61.0
52-40-480 COMPUTER EXPENSE	.00	.00	200.00	200.00	.0
52-40-516 ADEQ FEES	.00	4,500.00	4,000.00	(500.00)	112.5
52-40-610 EQUIPMENT MAINTENANCE	186.84	2,335.94	8,890.00	6,554.06	26.3
52-40-630 SEWER CHEMICALS	872.50	1,875.44	800.00	(1,075.44)	234.4
52-40-650 PROFESSIONAL SERVICES	406.25	16,938.75	12,000.00	(4,938.75)	141.2
52-40-702 SEWAGE POND COMPLIANCE	.00	3,197.50	5,000.00	1,802.50	64.0
52-40-900 BAD DEBT EXPENSE	.00	.00	100.00	100.00	.0
52-40-925 MUFFIN MONSTER PAYMENT	.00	.00	3,500.00	3,500.00	.0
52-40-950 PAYMENT ON WIFA LOAN	.00	.00	25,000.00	25,000.00	.0
TOTAL SEWER EXPENDITURES	<u>13,937.07</u>	<u>160,686.98</u>	<u>230,360.00</u>	<u>69,673.02</u>	<u>69.8</u>
TOTAL FUND EXPENDITURES	<u>13,937.07</u>	<u>160,686.98</u>	<u>230,360.00</u>	<u>69,673.02</u>	<u>69.8</u>
NET REVENUE OVER EXPENDITURES	<u><u>5,575.93</u></u>	<u><u>36,541.41</u></u>	<u><u>.00</u></u>	<u><u>(36,541.41)</u></u>	<u><u>.0</u></u>

TOWN OF HUACHUCA CITY
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2021

GARBAGE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
54-30-100 INTEREST EARNINGS	.00	.00	200.00	200.00	.0
54-30-200 SALES RECEIPTS	12,083.37	107,571.88	145,000.00	37,428.12	74.2
TOTAL REVENUE	12,083.37	107,571.88	145,200.00	37,628.12	74.1
TOTAL FUND REVENUE	12,083.37	107,571.88	145,200.00	37,628.12	74.1

TOWN OF HUACHUCA CITY
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2021

GARBAGE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GARBAGE EXPENDITURES</u>					
54-40-360 CONTRACT LABOR	11,090.33	90,356.47	132,000.00	41,643.53	68.5
54-40-450 EQUIPMENT/SUPPLIES	.00	.00	500.00	500.00	.0
54-40-821 TOWN TRASH SERVICE	.00	.00	500.00	500.00	.0
54-40-850 ADMIN FEES TRANSFER TO GF	993.04	5,120.22	12,200.00	7,079.78	42.0
TOTAL GARBAGE EXPENDITURES	12,083.37	95,476.69	145,200.00	49,723.31	65.8
TOTAL FUND EXPENDITURES	12,083.37	95,476.69	145,200.00	49,723.31	65.8
NET REVENUE OVER EXPENDITURES	.00	12,095.19	.00	(12,095.19)	.0

TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

LANDFILL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
55-30-100 INTEREST EARNINGS	.00	.00	500.00	500.00	.0
55-30-200 SALES - LANDFILL	121,920.43	1,053,941.86	1,240,000.00	186,058.14	85.0
55-30-201 LATE PENALTIES	.00	.00	500.00	500.00	.0
55-30-205 MISC.REVENUE	140.00	820.00	600.00	(220.00)	136.7
55-30-210 TIPPING FEES	12,652.28	99,007.67	142,500.00	43,492.33	69.5
TOTAL REVENUE	134,712.71	1,153,769.53	1,384,100.00	230,330.47	83.4
<u>SOURCE 36</u>					
55-36-400 SALE OF FIXED ASSETS	.00	46,880.50	55,000.00	8,119.50	85.2
TOTAL SOURCE 36	.00	46,880.50	55,000.00	8,119.50	85.2
TOTAL FUND REVENUE	134,712.71	1,200,650.03	1,439,100.00	238,449.97	83.4

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

LANDFILL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LANDFILL EXPENDITURES</u>					
55-40-100 PERSONNEL SERVICES	15,605.20	143,045.26	185,000.00	41,954.74	77.3
55-40-102 NEW HIRE	.00	.00	300.00	300.00	.0
55-40-105 OVERTIME	2,406.00	15,791.46	16,900.00	1,108.54	93.4
55-40-110 UNIFORM EXPENSE	368.95	3,096.34	5,000.00	1,903.66	61.9
55-40-130 EMPLOYEE BENEFITS	5,709.28	48,243.06	75,000.00	26,756.94	64.3
55-40-250 ADVERTISING	.00	.00	200.00	200.00	.0
55-40-265 BANK COSTS/FEES	2,630.44	27,122.37	40,000.00	12,877.63	67.8
55-40-280 INSURANCE	.00	768.49	6,400.00	5,631.51	12.0
55-40-290 OFFICE SUPPLIES	.00	361.10	400.00	38.90	90.3
55-40-337 PROPERTY LEASE	47,599.42	428,394.78	592,297.29	163,902.51	72.3
55-40-338 LF FINANCIAL ASSURANCE	2,712.49	32,799.81	110,657.71	77,857.90	29.6
55-40-340 UTILITIES	865.16	6,508.83	14,000.00	7,491.17	46.5
55-40-350 SAFETY EQUIPMENT	120.95	1,195.76	1,400.00	204.24	85.4
55-40-360 CONTRACT LABOR	570.00	8,587.00	42,000.00	33,413.00	20.5
55-40-440 POSTAGE	65.14	65.14	1,300.00	1,234.86	5.0
55-40-460 MAINTENANCE & SUPPLIES	12,140.71	18,376.15	50,000.00	31,623.85	36.8
55-40-470 VEHICLE EXPENSE	.00	17,030.60	4,500.00	(12,530.60)	378.5
55-40-475 FUEL EXPENSE	4,437.00	40,431.58	58,000.00	17,568.42	69.7
55-40-480 COMPUTER EXPENSE	.00	410.12	1,500.00	1,089.88	27.3
55-40-500 BUILDING MAINTENANCE	104.80	482.00	1,500.00	1,018.00	32.1
55-40-510 LAB FEES	.00	2,558.04	6,000.00	3,441.96	42.6
55-40-515 ENGINEERING SERVICES	.00	.00	500.00	500.00	.0
55-40-516 ADEQ FEES	2,248.66	9,328.90	13,500.00	4,171.10	69.1
55-40-610 EQUIPMENT MAINTENANCE	1,296.99	23,950.33	60,000.00	36,049.67	39.9
55-40-650 PROFESSIONAL SERVICES/AUDIT	812.50	15,437.50	18,565.00	3,127.50	83.2
55-40-660 TRAVEL - TRAVEL/TRAINING	100.00	100.00	500.00	400.00	20.0
55-40-705 CAPITAL LEASE	.00	40,588.14	81,180.00	40,591.86	50.0
55-40-840 LANDFILL CAPITAL OUTLAY	34,900.00	54,939.00	48,000.00	(6,939.00)	114.5
55-40-855 METHANE MONITORING	.00	3,547.28	4,500.00	952.72	78.8
TOTAL LANDFILL EXPENDITURES	134,693.69	943,159.04	1,439,100.00	495,940.96	65.5
TOTAL FUND EXPENDITURES	134,693.69	943,159.04	1,439,100.00	495,940.96	65.5
NET REVENUE OVER EXPENDITURES	19.02	257,490.99	.00	(257,490.99)	.0

TOWN OF HUACHUCA CITY
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2021

CDBG #136.08

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>REVENUE</u>					
72-30-850 GRANT REVENUES	.00	(237.69)	.00	237.69	.0
TOTAL REVENUE	.00	(237.69)	.00	237.69	.0
TOTAL FUND REVENUE	.00	(237.69)	.00	237.69	.0
NET REVENUE OVER EXPENDITURES	.00	(237.69)	.00	237.69	.0

TOWN OF HUACHUCA CITY
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2021

HOLIDAY FUND

<u>REVENUE</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
86-30-200 HOLIDAY FUND DONATION	.00	.00	4,000.00	4,000.00	.0
TOTAL REVENUE	.00	.00	4,000.00	4,000.00	.0
TOTAL FUND REVENUE	.00	.00	4,000.00	4,000.00	.0

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

HOLIDAY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HOLIDAY FUND EXPENDITURES</u>						
86-40-100	CHILDREN'S FUND GIFTS/FOOD	.00	198.68	4,000.00	3,801.32	5.0
	TOTAL HOLIDAY FUND EXPENDITURES	.00	198.68	4,000.00	3,801.32	5.0
	TOTAL FUND EXPENDITURES	.00	198.68	4,000.00	3,801.32	5.0
	NET REVENUE OVER EXPENDITURES	.00	(198.68)	.00	198.68	.0

TOWN OF HUACHUCA CITY
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2021

BACK TO SCHOOL FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>REVENUE</u>					
87-30-200 BACK TO SCHOOL FUND DONATION	.00	.00	2,000.00	2,000.00	.0
TOTAL REVENUE	.00	.00	2,000.00	2,000.00	.0
TOTAL FUND REVENUE	.00	.00	2,000.00	2,000.00	.0

TOWN OF HUACHUCA CITY
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2021

BACK TO SCHOOL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BACK TO SCHOOL EXPENDITURES</u>					
87-40-100 BACK TO SCHOOL EXPENSES	.00	.00	2,000.00	2,000.00	.0
TOTAL BACK TO SCHOOL EXPENDITURES	.00	.00	2,000.00	2,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	2,000.00	2,000.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0



Town of Huachuca City

The Sunset City

500 N Gonzales Blvd • Huachuca City, Arizona 85616
Phone: (520) 456-1354 • TDD: (520) 456-1353 • Fax: (520) 456-2230

ORDINANCE NO. 2021-03

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AMENDING TOWN CODE CHAPTER 2.20 “COUNCIL PROCEDURE” SECTION 2.20.010 “REGULAR MEETINGS” TO REMOVE THE HOUR OF COUNCIL MEETINGS FROM THE TOWN CODE AND TO ALLOW FLEXIBILITY WITH RESPECT TO MEETING LOCATION.

WHEREAS, the Town Council of the Town of Huachuca City has adopted by Resolution No. 84-002 a code known as the Town Code of the Town of Huachuca City, Arizona [the “Code”], and has amended and republished the Code from time to time, as authorized by A.R.S. 9-240 (B) (28); and

WHEREAS, the Code, Chapter 2.20 “COUNCIL PROCEDURE” Section 2.20.010 “Regular meetings,” provides a specific hour and location for meetings of the Town Council; and

WHEREAS, the Town Council has determined that it would be in the best interests of the Town and its residents to amend the Code to remove the hour and allow flexibility with respect to the location of Council meetings; and

WHEREAS, as required by the Code, section 2-5-4, this Ordinance was first read at a public meeting of the Town Council on April 8, 2021, and at a subsequent meeting on April 22, 2021.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Town of Huachuca City, as follows:

SECTION 1. The Code, Chapter 2.20 “COUNCIL PROCEDURE” Section 2.20.010 “Regular meetings,” is amended as follows with deletions shown in ~~strikeout text~~ and additions shown in ALL CAPS TEXT:

Chapter 2.20 COUNCIL PROCEDURE

2.20.010 Regular meetings.

Generally, the mayor and common council will hold regular meetings on the second and fourth Thursdays of each month. All regular meetings will be held at 7:00 ~~p.m.~~, in the council chambers at Town Hall, UNLESS SPECIAL CIRCUMSTANCES MAKE ANOTHER LOCATION MORE SUITABLE. The

mayor and common council may cancel or reschedule regular meetings due to holidays and other special events. The town manager shall present a recommended meeting schedule to the mayor and council each fiscal year.

SECTION 2. All ordinances, parts of ordinances, resolutions, parts of resolutions, policies, and parts of policies in conflict with the provisions of this Ordinance, or any part hereof, are hereby repealed in their entirety.

SECTION 3. If any section, subsection or portion of this Ordinance is for any reason held to be invalid or unenforceable by the decision of a court of competent jurisdiction, such decision shall not affect the validity or enforceability of the remaining portions hereof.

SECTION 4. The Town Clerk is hereby directed, pursuant to the Code section 2.25.080, to publish this Ordinance as required by A.R.S. 9-812 and 39-204.

PASSED AND ADOPTED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, THIS 22nd DAY OF APRIL, 2021.

Johann Wallace, Mayor

ATTEST:

Brandy Thorpe, Town Clerk

Approved as to Form:

Thomas Benavidez, Town Attorney

C O N T R A C T

TOWN OF HUACHUCA CITY COMMUNITY DEVELOPMENT BLOCK GRANT #126-21 FY21 CDBG REGIONAL ACCOUNT TECHNICAL ASSISTANCE FOR COMPLETION OF PARK IMPROVEMENTS

THIS CONTRACT, made and entered into by and between the SouthEastern Arizona Governments Organization (SEAGO), 1403 W. Highway 92, Bisbee, Arizona 85603, hereinafter called the CONTRACTOR, and the TOWN OF HUACHUCA CITY, hereinafter called the TOWN.

WITNESSETH:

WHEREAS, the TOWN is expected to receive a Community Development Block Grant Contract from the State of Arizona, Department of Housing (ADOH) Regional Account for the Park Improvement Project (CDBG #126-21) and

WHEREAS, the TOWN is in need of technical assistance in administering said grant;
and

WHEREAS, the CONTRACTOR is agreeable to providing such assistance; and

WHEREAS, the TOWN is agreeable to purchasing said technical assistance;

NOW THEREFORE, the parties do mutually agree as follows:

ARTICLE I - SEAGO OFFICERS - LEGAL STATUS

- A. The officers of the CONTRACTOR's Corporate Board of Directors are: Chairman; 1st Vice-Chairman 2nd Vice-Chairman and Treasurer.
- B. The Chief Executive Officer of the CONTRACTOR is Randy Heiss, Executive Director.
- C. The CONTRACTOR's legal status is that of an Arizona not-for-profit corporation in current compliance with the requirements of the Arizona Corporation Commission and doing business as the SouthEastern Arizona Governments Organization.

ARTICLE II - SCOPE OF WORK

- A. The CONTRACTOR agrees that it will implement, in all respects, the program outlined in the attached Scope of Work (Attachment A to this Contract).
- B. The CONTRACTOR agrees to make no changes in the Scope of Work herein described without first submitting a written request to the TOWN and obtaining the TOWN'S written approval of the requested change.
- C. The CONTRACTOR shall provide all of the necessary qualified personnel, materials and facilities to implement the assistance program described herein.

ARTICLE III - PERSONNEL

The CONTRACTOR represents that it has, or will acquire, all of the qualified personnel required to perform this Contract; however, the TOWN reserves the right to assign any individual to assist in implementing the program outlined in the Scope of Work.

ARTICLE IV - LENGTH OF CONTRACT

A. The term of this Contract shall be from the date of execution of this agreement by the TOWN, through administrative closeout of the FY21 project. This does NOT include any post close-out reporting requirements specified in the ADOH contract as "special conditions".

ARTICLE V - CONSIDERATION AND METHOD OF PAYMENT

A. In consideration of the CONTRACTOR's satisfactory completion of all work and services required to be performed under the terms of this Contract, and in compliance with other Contract requirements herein stated, the TOWN **shall pay the CONTRACTOR THE SUM OF THIRTY-EIGHT THOUSAND AND FOUR-HUNDRED DOLLARS (\$38,400.00).**

B. The TOWN shall pay said monies to the CONTRACTOR in the manner set forth below:

1. THREE THOUSAND DOLLARS (\$3,000) upon notice of award of the grant for TAAP (Technical Assistance in Application Preparation).

2. FIVE THOUSAND DOLLARS (\$5,000.00) upon completion of the Environmental Review Report.

3. TEN THOUSAND DOLLARS, (\$10,000.00) upon completion of procurement of a construction contractor.

4. TEN THOUSAND DOLLARS (\$10,000.00) thirty (30) days after the start of construction.

5. TEN THOUSAND, FOUR-HUNDRED DOLLARS (\$10,400.00) one hundred eighty (180) days after the start of construction or the remaining balance due if the project is completed.

C. The funds specified in Paragraph A of this Article V shall constitute full and complete payment of monies to be received by the CONTRACTOR from the TOWN for the purposes designated herein.

D. The TOWN shall have the right to recapture of funds upon written notice to the CONTRACTOR, if the CONTRACTOR fails to comply with the terms of the Contract or conditions imposed by HUD provided that the recapture of funds shall not apply to work successfully completed by the Contract under the terms of the Contract and while in compliance with the conditions imposed by HUD.

ARTICLE VI - RETENTION OF RECORDS

- A. The CONTRACTOR shall provide such records as will fully disclose the amount and disposition of the total funds for all sources budgeted for the contract period, the purpose of undertaking for which such funds were used, the amount and nature of all contributions from other sources, and such other records as the Arizona Department of Housing shall prescribe. Such records shall be preserved by the TOWN for a period of not less than FIVE (5) years following Contract closeout.
- B. The CONTRACTOR and the TOWN shall make available to each other all financial and administrative records with respect to matters covered by this agreement at any time during normal business hours and as often as necessary.

ARTICLE VII - AUDIT

- A. The TOWN and its duly authorized representative shall have access, for the purpose of audit and examination, to any books, documents, papers and records of the CONTRACTOR which are pertinent to this Contract and which will facilitate an effective audit.
- B. The CONTRACTOR shall maintain a group of separate records for any and all monies paid to the CONTRACTOR by the TOWN under the terms of this Contract.
- C. The CONTRACTOR shall maintain a salary schedule of employees engaged in work under terms of this Contract.

ARTICLE VIII - INTERESTS OF THE CONTRACTOR

- A. The CONTRACTOR covenants that it has no pecuniary interest, and shall not acquire any pecuniary interest direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this Contract. The CONTRACTOR further covenants that in the performance of this Contract, no person having any such interest shall be employed.
- B. Any program income generated by the CONTRACTOR and derived from the program shall be awarded to the TOWN for its use in accordance with the conditions identified in 24CFR570.506.

ARTICLE IX - OFFICIAL NOT TO BENEFIT

No member of, or delegates to, the Congress of the United States of America, and no public official, shall be admitted to any share or part hereof, or to any pecuniary benefit to arise herefrom. The provisions of ARS 38-511 are incorporated herein by reference.

ARTICLE X - OTHER REQUIREMENTS

- A. The CONTRACTOR will comply with all applicable state and federal rules and regulations concerning third party contracts in connection with the carrying out of this Contract.
- B. The CONTRACTOR has a copy of the Arizona Department of Housing CDBG Program

Grant Administration Handbook, Application Handbook, Labor Standards Handbook, Procurement and Contracting Handbook and Environmental Review Handbook, and the CONTRACTOR shall comply with these existing regulations and provisions as well as future revisions.

- C. The CONTRACTOR agrees to comply with applicable statutes, regulations and Executive Orders as required by the Arizona Department of Housing as described in the attached compliance requirements (Attachment B to this Contract).
- D. The CONTRACTOR certifies that its indirect cost schedule is in accordance with the provisions of Federal Management Circular A-87.
- E. The CONTRACTOR agrees to comply with certification requirements regarding lobbying as stated in Attachment C.

IN WITNESS WHEREOF, the CONTRACTOR and the TOWN do hereby execute this Contract as of the date last signed:

SUZANNE HARVEY
TOWN MANAGER
TOWN OF HUACHUCA CITY

RANDY HEISS
EXECUTIVE DIRECTOR
SOUTHEASTERN ARIZONA
GOVERNMENTS ORGANIZATION

DATE: _____

DATE: _____

ATTEST: _____
BRANDYE THORPE, CLERK

APPROVED AS TO FORM:

THOMAS BENAVIDEZ, TOWN ATTORNEY

ATTACHMENT A

Scope of Work

The SouthEastern Arizona Governments Organization, hereinafter called the CONTRACTOR, agrees to implement the grant administration/management program for the TOWN OF HUACHUCA CITY hereinafter called the TOWN, described as follows:

The CONTRACTOR will provide that level of management needed by the TOWN for the implementation of its Community Development Block Grant (CDBG #126-21) as delineated within Arizona Department of Housing (ADOH) Contract. Such management will include the following specific work items that will be consistent with all ADOH CDBG Program requirements, as stated in Article XI, Section B. It is understood that the CONTRACTOR is not a construction "project manager".

- A. The CONTRACTOR will advise the TOWN in completing all documents required to initiate the grant activity(ies).
- B. The CONTRACTOR will undertake all tasks relating to the Environmental Review. The TOWN agrees to cooperate fully in this requirement.
- D. The CONTRACTOR will prepare all documents for the procurement of professional services, material purchases and/or construction bids, as needed, according to CDBG program requirements and regulations, and assist the TOWN in the procurement of said materials or services.
- E. The CONTRACTOR will provide compliance with all Labor Standards requirements for construction projects, if needed. The TOWN agrees to cooperate fully in this requirement.
- F. The CONTRACTOR shall maintain all project records and files on behalf of the TOWN. The TOWN agrees to cooperate fully in this requirement.
- G. The CONTRACTOR shall assume full responsibility for responding to all ADOH questions, concerns, findings and reports, if the TOWN cooperates and provides any and all documents requested. The TOWN agrees to do so in a timely manner.
- H. The CONTRACTOR shall assist the TOWN in complying with any ADOH contract "special conditions", EXCEPT post-closeout reporting requirements and any Self-Evaluation and Transition Plans for non-profit sub-recipients. Should a "special condition" require the writing of a Self-Evaluation and Transition Plan for a non-profit sub-recipient, extra charges will be negotiated between the TOWN and the CONTRACTOR.
- I. The CONTRACTOR will attend all monitoring visits made by ADOH staff.
- J. The CONTRACTOR shall assist in and identify all activities leading to and including project closeout. The TOWN assumes full responsibility for meeting all ADOH requirements prior to project closeout.

ATTACHMENT B

Civil Rights Provision (3 pages)

Civil Rights Laws and Requirements

Civil Rights Act
of 1964, Title VI

Title VI of the Civil Rights Act of 1964 provides that no person shall be:

- Excluded from participation
- Denied program benefits
- Subjected to discrimination on the basis of:
 - Race
 - Color
 - National origin

Under any program or activity receiving Federal financial assistance.

Civil Rights Act
of 1968, Title VIII

Title VIII of the Civil Rights Act of 1968, as amended, prohibits discrimination in housing on the basis of:

- Race
- Color
- Religion
- Sex
- National Origin

This law requires HUD to administer its programs in a manner that affirmatively promotes fair housing.

Rehabilitation
Act of 1973,
Section 504

Section 504 of the Rehabilitation Act of 1973, as amended, no otherwise qualified individual shall, solely by reason of his or her handicap, be:

- Excluded from participation (including employment)
- Denied program benefits
- Subjected to discrimination

Under any program or activity receiving Federal funds.

It also requires each local government receiving such federal funds to:

- Conduct a self-evaluation;
- Prepare a transition plan, if appropriate;
- Ensure that its communications are accessible;
- Ensure that its employment practices are non discriminatory;

And if it has 15 or more full or part time employees, it must:

- Designate a 504 Coordinator
- Adopt a grievance procedure; and
- Comply with public notice requirements.

Age
Discrimination
Act of 1975

Age Discrimination Act of 1975, as amended, provides that no Discrimination person shall be excluded from participation, denied program Act of 1975 benefits, or subjected to discrimination on the basis of age - under any program or activity receiving Federal funds.

Americans with
Disabilities
Act of 1990

Americans with Disabilities Act of 1990 prohibits discrimination against individuals with disabilities for all state and local governments and requires them to undertake actions similar to those required by Section 504. It also contains a public accommodations portion and requires private employers not to discriminate against individuals with disabilities in terms of employment, services and accommodations.

Executive Order
11063: Equal
Opportunity in
Housing -
Lending

Executive Order 11063 provides that no person shall, on the basis of race, color, religion, sex, or national origin, be discriminated against in housing (and related facilities) provided with Federal assistance practices with respect to residential property when such practices are connected with loans insured or guaranteed by the Federal Government.

Executive Order
11246:
Employment
Opportunity

Executive Order 11246, as amended, provides that no person shall be discriminated against, on the basis of race, color, religion, sex or national origin, in any phase of employment during the performance of Federal or Federally assisted construction contracts in excess of \$10,000.

Fair Housing
Act
Amendment
Title VIII

Fair Housing Act Amendments of 1988, extends the benefits of the Housing Act of 1968 to two previously unprotected groups, namely, families with children (i.e., anyone under 18) and individuals with disabilities.

Housing and Urban

Section 3 of the Housing and Urban Development Act of 1968,

Urban
Development
Act of 1968,
Section 3

as amended, provides that, to the greatest extent feasible,
opportunities for:

- Training
- Employment that arise through HUD-financed projects shall be given to lower-income residents of the project area. Section also provides that contracts awarded in connection with such projects be awarded to:
- Businesses located in the project area,
- OR -
- Businesses owned, in substantial part, by residents of the project area. (Note: The Housing and Community Development Act of 1980 defined Aproject area as the unit of local government or the metropolitan area or the non-metropolitan City in which the project is located.)

Housing and
Community
Development
Act of 1974,
Section 104

Section 104 of the Housing and Community Development Act of 1974, as amended, provides that the grantee will affirmatively further fair housing.

Housing and
Community
Development
Act of 1974,
Section 111

Section 111 of the Housing and Community Development Act of 1974, as amended, provides that no person shall be excluded from participation (including employment), denied program benefits, or Act subjected to discrimination on the basis of:

- Race
- Color
- National Origin
- Sex
- Age
- Handicap
- Religion
- under any program or activity funded in whole or in part under Title I (CDBG) of the Act.

ATTACHMENT C
Certification Regarding Lobbying

Certification for Contracts, Grants, Loans and Cooperative Agreements.

The undersigned certifies, to the best of his or her knowledge and belief that:

- (1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan or cooperative agreement.
- (2) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, an officer or employee of Congress, or an employee of a member of Congress, in connection with this federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required Certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance.

The undersigned states, to the best of his or her knowledge and belief, that:

- (1) If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

(2) Submission of this statement is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required statements shall be subject to a civil penalty of less than \$10,000 and not more than \$100,000 for each such failure.

SUZANNE HARVEY
TOWN MANAGER
TOWN OF HUACHUCA CITY

RANDY HEISS
EXECUTIVE DIRECTOR
SOUTHEASTERN ARIZONA
GOVERNMENTS ORGANIZATION

DATE: _____

DATE: _____

Town Manager's Report – April 2021

Staffing Update:

- We will conclude 2nd interviews for the Finance Clerk position this week and expect to hire next week.
- We are currently advertising the Landfill Director position. Matthew Doty, Landfill Operator, is the acting Landfill Director and is doing an excellent job.
- Will be hiring lifeguards and summer splash personnel soon.

Budget

- Department heads are making good progress on their budgets. Expect the first budget work session at the end of April (tentatively scheduled for April 29) and the second in the first week of May.

Sewer Ponds:

- We received approval of the \$1,770,000 WIFA Loan for closure of the sewer pond. \$531,000 of the loan is forgivable.
- SJ Anderson Company will do the work. We have engaged them through JOC at Gordian Group which is part of the Arizona State Purchasing Cooperative. We are awaiting a formal contract.

SEACOM JPA Meeting Notes:

- Budget meetings have begun. It does not appear that our costs will rise this year.
- Commander Hiser, SVPD, is the acting Director; they are actively searching for a replacement for Allen Smith, the previous Director who resigned in December.

Whetstone Fire.:

- Have been working with Whetstone Fire Board Chairman, Rick Evens, on the draft IGA. Will have the draft complete next week.
- They have asked for representatives from the Town to participate in their WFD Fire Chief Assessment which is scheduled for May. Chief Thies, Brandye and I will be participating. They have narrowed it down to 4 candidates.
- Communication with Whetstone has improved significantly in the last few months. Interim Assistant Fire Chief Sam Foster is attending our staff meetings and will begin submitting monthly reports to council next month.

Water Rights Litigation: Trial is set for April 27th.

Landfill: We had our annual ADEQ inspection; the inspectors had some concern with blowing trash on our north face, on the east fence line and on the east range. Matthew has been working hard to get it cleaned up and has made tremendous progress. He is working with Ft. Huachuca to gain access to clean up the east range. I toured the Landfill to see the problem areas and Matthew briefed me on plans to address them.

Road Assessment: Is still not complete. Doc Johnson and I reviewed a first draft of the assessment and, along with Dennis from SVMPO, sent comments to the firm that did the assessment. We awaiting those corrections. There is some very valuable/useful information included in the assessment.

Annual Insurance Review: Am currently reviewing the Town's coverage and making changes as appropriate. Arizona Municipal Risk Pool has made some recommendations for changes. Costs are expected to rise by approximately 6% next year. Workman's comp will also rise due to some legislative changes related to coverage of Public Safety personnel.

Sierra Vista Area Chamber of Commerce: Met with SV Area Chamber of Commerce's CEO, Melany Edwards-Barton. She explained some of the benefits of joining the chamber. The cost is \$500 per year but there are substantial benefits to include \$400 of free advertising in the SV Herald which would benefit the town. I will gather more information and then bring it to council for a decision.



Town of Huachuca City

The Sunset City

Office of the Town Clerk

500 N Gonzales Blvd • Huachuca City, Arizona 85616

Phone: (520) 456-1354 • TDD: (520) 456-1353 • Fax: (520) 456-2230

E-Mail: bthorpe2@huachucacityaz.gov

Month of March Report

- ✚ Water bills with newsletter went out.
- ✚ Landfill billing went out
- ✚ Bus service began on March 8th. Ridership is steadily increasing.
- ✚ Meeting with Keith from SEAGO regarding the CDBG grant for parks. Everything is progressing well.
- ✚ Met with Mike Barker of Sierra Collections to discuss the accounts we currently have submitted to them and how to proceed.
- ✚ Negotiated a settlement with Whetstone Construction for their landfill account that was approved by Council.
- ✚ Reviewed our business license fees and made recommendation to Council regarding setting a fee/fine for operating without a license.
- ✚ Helped streamline procedures for public records requests.
- ✚ Working on getting new cell phones for staff/Council.
- ✚ Ongoing communication with Lumen for internet services to Town Hall/Police Department.

UPCOMING

- ✚ Continuing work on records archiving
- ✚ Will assist in training new finance clerk when hired
- ✚ Audit of landfill accounts- will begin collection efforts on past due accounts
- ✚ Review administrative fees and present findings/suggestions to Council
- ✚ AMCA annual conference in Phoenix

Landfill Directors Report for March 2021

Financial:

Total tonnage; 3,275.7

Total collected or billed; \$132,474.07

Largest customers in March 2021:

Waste Management tons 926.8 \$32,438.00

Waste Disposal tons 994.76 \$34,816.60

JP Findley tons 266.74 \$9,342.25

San Pedro Sanitation tons 258.19 \$9,036.65 **Total at \$35.00 /ton \$85,633.50**

Rutherford Div. Ind. tons 264.32 \$14,801.92 Paying \$56.00 /ton

CASH Commercial tons 152.55 \$8,550.88

CASH Residential tons 71.01 \$4,539.92

Top 6 customers generated \$108,986.30 or 86.5% of tonnage and 82.3% cash month of March 2021
(First 4 customers are paying bulk rate of \$35.00/ton)

Border wall tonnage for March 2021 $40.59 \times \$51.00/\text{ton} = \$2,070.09$

Year to date FY 21: (July 1 through March 31, 2021)

Total Tonnage 27,740.47

Total collected or billed to date: \$1,126,823.88 or 78.3% of projected revenue,

Equipment:

D8R Dozer. Transmission leak fixed, running good

D6T Dozer. Running good

816K Compactor. Running good,

613 Scraper. Operational seems to be losing power, air seat acting up again ... Monitoring daily

RO1 Roll-off truck. Leak in DS front tire

112F Motor Grader, fully operational

F-450 service truck Running good. Leak in DS front tire

Operations:

Working face has moved to westerly end.... Working to the east. Vision Berm to block site from Public.

Hired 2 PT / Temp employees for litter control

Border wall project Cancelled

3 working days this month used inclement weather site.

Received 100 tons of gravel for rainy days road cover

Engineering for resubmittal to ADEQ for Expansion Permit complete, waiting on Mayors Signatures

Nearly Complete building access rd. on NW edge into parcel 5 for dirt hauling. Public works assisting

Stockpile of dirt on top 100 tons (@ 2 days worth of cover)

Additional comment: NEED ACCURATE EXPENSE TO BUDGET REPORT Through March 2021 ASAP

Submitted April 1, 2021

By Jay Howe

Huachuca City Landfill Director.

Town of Huachuca City

The Sunset City

500 North Gonzales Boulevard, Huachuca City, Arizona 85616

Phone (520) 456-1354, TDD (520) 456-1353, E-mail jhalterman@huachucacityaz.gov

Fax: (520) 456-0374

March 9th, 2021

To: Town Manager, Town clerk

From: Public works Supervisor.

Subj: *Workload Report*

1. All Monthly and Quarterly Samples for Wastewater have been pulled and taken to Turner Lab at the Holding Facility. For Monitor Well One on Groundwater and Point of Entry on Wastewater.
2. All Monthly Samples for Drinking Water have been pulled and taken to Turner Labs.
3. Repairs to 206 Second Street, 289 Patton Meter Sets have been completed.
4. The WIFA has been approved for \$1,770,000 dollars, staff is in the process of getting the final paperwork completed to Mayor and Council. Along with 30% we do not have pay back.
5. Public works fabricated security latches for the Sewer Lids at the Holding Facility.
6. Work has started painting the Swimming Pool Facility and repairs to the shower assemblies for the upcoming swimming at the city pool.
7. Public works have been working with the landfill staff to get projects completed needed for the landfill.
8. Hunt Ranch has been refurbished and graded by the Public works staff to maintain corrosion control for the Wastewater Mains feeding the Holding Facility. Save wear and tear on Public works trucks that are needed for daily maintenance at the same time.

James A Halterman
Public Works Supervisor

CC File:

Library Director's Report March-April 2021 – SJF

- **Because of delay in finishing the cabling project, the limited use opening will now start on Tuesday April 27th. It will be library and computer use by appointment for 45 minutes at a time. This will last for 3 weeks.**
- **The library expects to fully reopen on Tuesday May 18th with our regularly scheduled hours. The staff and I are really looking forward to this.**
- **We expect to start welcoming back groups/activity nights to the Senior Center by the same date if not before. Already some small groups are using it for meetings.**
- **As part reopening process and updating the library fee schedule, after consultation with Suzanne, and having looked at data from the surrounding libraries in Cochise County who have done the same, I have decided to do away with overdue fines on all children's materials. We will also be lowering overdue fines on adult DVDs to 50 cents a day from \$1 per day. The remainder of adult materials including books, music CDs and audiobooks will remain at 25 cents per day per item. We will start eliminating children's overdue fines as soon as it is worked out with the library district's IT Systems Librarian. It should happen fairly quickly as other libraries in the county have already done it.**
 - ❖ **We will also start offering copying of legal-size documents in b&w and color.**
 - ❖ **We will also start printing and copying of regular size in color.**
 - ❖ **Already in the 4 weeks that I have been here, we have seen three requests for these services, so obviously there is a need here in Huachuca City that is not being met and I would like for the library to offer these services,**

especially for those who cannot travel to copy shops in other cities.

- ❖ **Just as a FYI, looking over the budgets of previous years, what the library overdue fines deposits into the budget works out at 0.05979155% of the overall city general revenues.**
- ❖ **If council wishes to read reports on why overdue fines are not a good idea for low income populations and why they are an access barrier, here is a very good report from San Francisco Libraries that explains in more detail;
<https://sfpl.org/uploads/files/pdfs/commission/Fine-Free-Report011719.pdf>**

- **I am pleased to report that the Chiricahua Mobile Clinic has been in touch and is hoping by fall to be coming back to HC on a regular monthly basis. In the meantime, they have been invited, and accepted, to come to our National Night Out/Back to School/Meet Your Teacher event.**
- **The above-mentioned event will be Friday July 30 from 6:00-7:30pm. The School, Library and Police Department are trying a new idea by combining the back-to-school events in order to save families multiple trips and have everything on the same day. The school event will be from 5-6:30pm. We anticipate a lot more children will be needing back to school supplies this year, not only due to increased foot traffic, but also as an after-effect of financial hardship due to COVID.**
- **The Friends of the library will have held their first book sale last Saturday 4/17 and I will verbally report on how that event went.**



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Attn: Town of Huachuca City Council, Staff and Citizens
Report Number: 4/16/2021

Hello Team Huachuca City,
Updates on your Police Dept., Records Department and Animal Control Officers activities.

Police Officers:

Through the April 16, 2021.

Your police department had the following activities.

- Warrant Arrests
- Weapons Training
- TraCS implementation
- Two new SUV's operating successfully in the field
- Experimenting with new technology (Dashcam Video)
- Several vehicles impounded
- Numerous citations (Civil and Criminal) administered
- Approximately twelve DUI Alcohol/Drugs investigated
- Successful Town events executed, (Polar Express, Christmas and Easter Parades).

AZPost Audit complete for 2020. HCPD is in compliance. .

Two trained officers for Background investigation.

One Firearms Instructor

One ARIDE (Advanced DUI Detection) with a second officers going in May of 2021.

Animal Control:

ACO will cross train in records department. ACO continues to surplus Town equipment.

Records Department:

All activities go through the Records Department.

Thank You!

Sincerely,

James L. Thies HC-1

Chief James L. Thies



Whetstone FIRE DISTRICT

2422 N Firehouse Lane - Huachuca City, AZ 85616

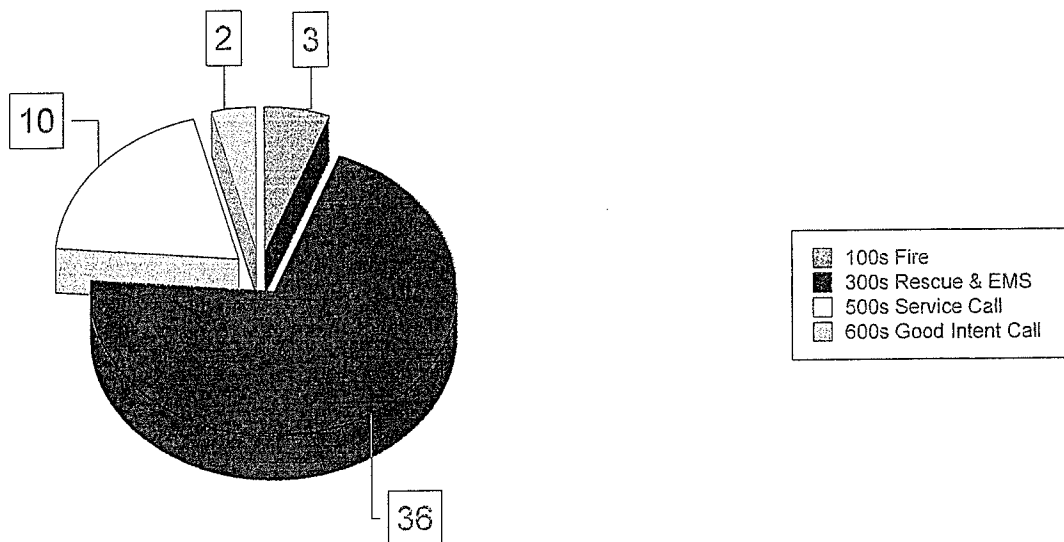
Chief's Report- April 2021

- 288 calls for service in 2021 as of March 31st. 95 of those calls were in March. 51 out of Station 321, 31 out of Station 324 and 13 unspecified. Fire season is upon us and we expect to see an increase in fire related calls in the coming months.
- We have hired on 4 new members, 3 part-time and 1 volunteer. They have begun their initial training and are progressing well. We are still understaffed and recruitment campaign continues.
- We will be planning out our next academy and I am hoping to be ready for it to begin around September/October provided we can finish prep and planning in the next month or so.
- We will begin planning for the Fourth of July fireworks show in Huachuca City in the coming weeks as well as for the Huachuca City National Night Out event.
- We are expecting the registration for Arizona State Fire School to open soon and plan on sending a few of our employees to take advantage of the training opportunities.
- Business Inspections are moving along we are about 50% complete in both Whetstone and Huachuca City. The estimated timeline of completion is about 3 months. We have found while driving around the community several business that were not listed in our records and that has added to the timeline significantly.
- We began attending staff meeting with Huachuca City again. I believe this will improve relations with the town and provide for better communication and collaboration between our two entities.
- Captain Speer is working with the State of Arizona to look into a program that would provide cleanup for areas of concern in regards to wild fire. The purpose would be to remove access fuels from areas in the District that would otherwise pose significant risk to the public and our own firefighters.



Incident Report, By Type Of Incident

March 321



Graphed Items are sorted by Incident Type

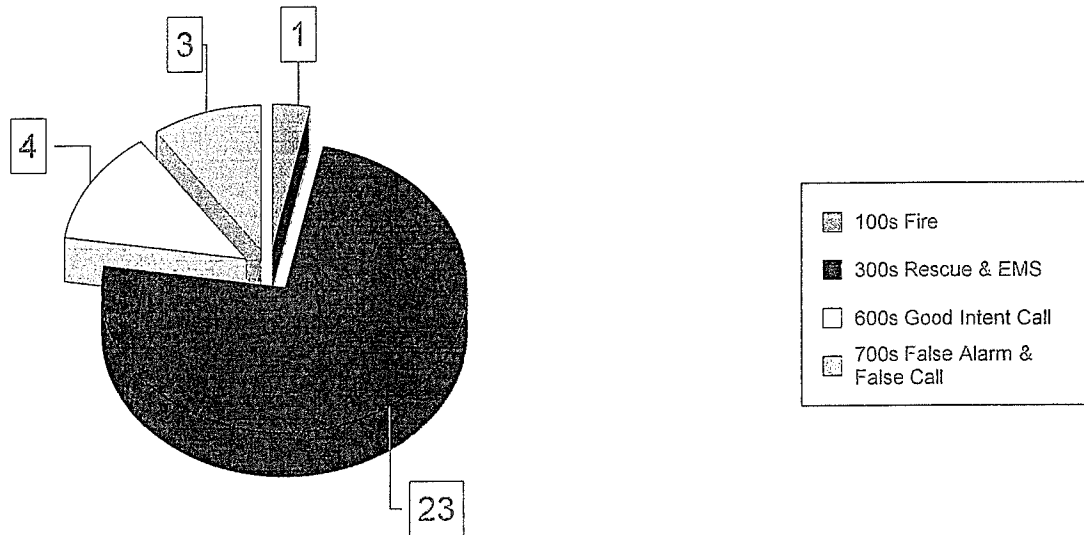
Type Of Incident:	Total Of Incidents:	Percentage Value:
100 Series-Fire	3	5.88%
300 Series-Rescue & EMS	36	70.59%
500 Series-Service Call	10	19.61%
600 Series-Good Intent Call	2	3.92%

Grand Total: 51

Type Of Incident Most Frequent: 300 Series-Rescue & EMS

Incident Report, By Type Of Incident

March 324



Graphed Items are sorted by Incident Type

Type Of Incident:	Total Of Incidents:	Percentage Value:
100 Series-Fire	1	3.23%
300 Series-Rescue & EMS	23	74.19%
600 Series-Good Intent Call	4	12.90%
700 Series-False Alarm & False Call	3	9.68%

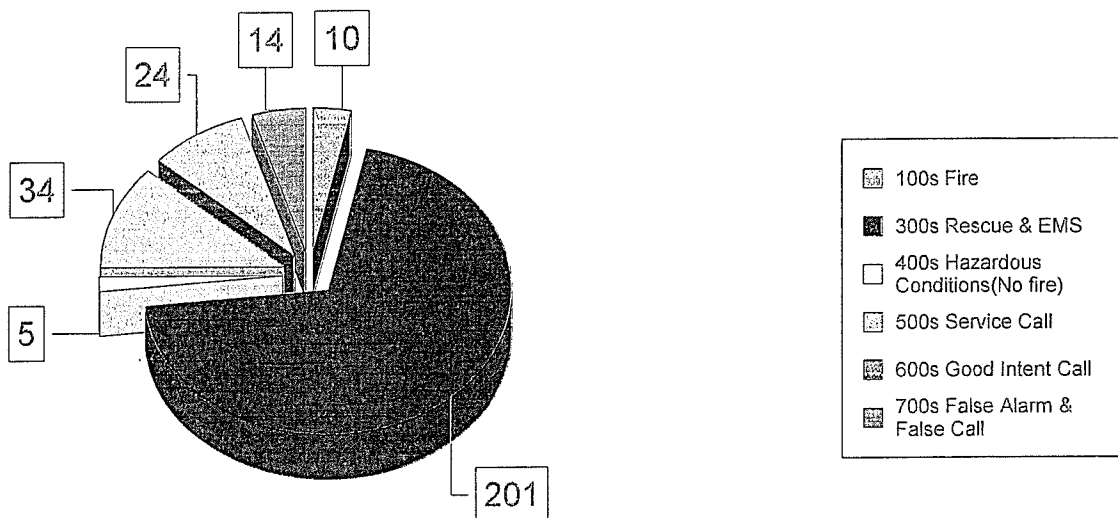
Grand Total: 31

Type Of Incident Most Frequent: 300 Series-Rescue & EMS

Print Date: 4/15/2021

Incident Report, By Type Of Incident

2021



Graphed Items are sorted by Incident Type

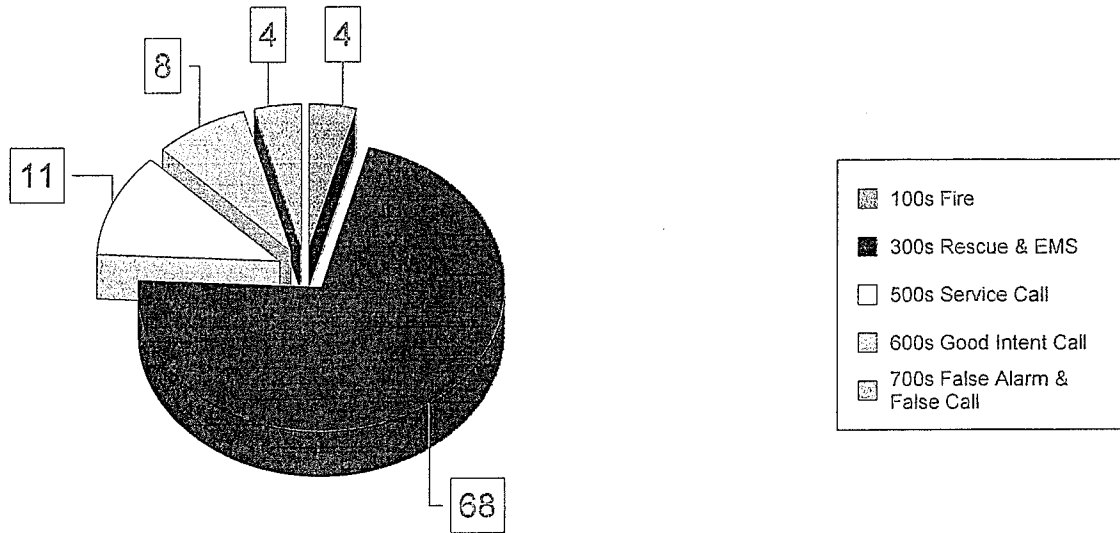
Type Of Incident:	Total Of Incidents:	Percentage Value:
100 Series-Fire	10	3.47%
300 Series-Rescue & EMS	201	69.79%
400 Series-Hazardous Conditions(No fire)	5	1.74%
500 Series-Service Call	34	11.81%
600 Series-Good Intent Call	24	8.33%
700 Series-False Alarm & False Call	14	4.86%

Grand Total: 288

Type Of Incident Most Frequent: 300 Series-Rescue & EMS

Print Date: 4/15/2021

March Total



Graphed Items are sorted by Incident Type

Type Of Incident:	Total Of Incidents:	Percentage Value:
100 Series-Fire	4	4.21%
300 Series-Rescue & EMS	68	71.58%
500 Series-Service Call	11	11.58%
600 Series-Good Intent Call	8	8.42%
700 Series-False Alarm & False Call	4	4.21%

Grand Total: 95

Type Of Incident Most Frequent: 300 Series-Rescue & EMS